



Republic of the Philippines
 Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

August 29, 2023

DIVISION MEMORANDUM

No. SD s 2023

DIVISION FEDERATED SUPREME ELEMENTARY LEARNER GOVERNMENT COMMUNITY TREE PLANTING ACTIVITY OF TACLOBAN CITY

**TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
 SGOD AND CID CHIEF
 PUBLIC SCHOOLS DISTRICT SUPERVISOR
 SCHOOL HEADS
 DIVISION FEDERATED SELG ADVISERS
 ALL OTHERS CONCERNED**

1. In view of the pressing global concerns and issues on the environment this Office through the Division Federated Supreme Elementary Learner Government of Learner Youth Formation Division (YFD) under School Governance Operations Division (SGOD) will spearhead the conduct of **Community Tree Planting Activity on September 2, 2023 at Barangay 108 Tagpuro Tacloban City at 6:00am – 9:00am.**
2. This activity aims to strengthen the environmental preservation by promoting various activity such as tree planting and to engage the leadership of SELG Officers to lead the role that seek to preserve and protect the environment anchored in the DepEd Core Values: Makakalikasan and pursuant to (R.A.) No. 9512, entitled "An Act to Promote Environmental Education and for Other Purposes.
3. Participants to this activity are Division Federated Supreme Elementary Learner Government Advisers and Presidents, parental consent shall be secured for Learner Officer.
4. Expenses incurred relative to conduct of this activity such as transportation fare of each participants can be charged to MOOE subject to usual auditing and accounting rules and procedures.
5. This memo shall serve as **Travel Order** for SELG advisers and Learner Formation Division Coordinator, since the activity will be conducted on Saturday SDO Officers and Employee are entitled to a non-monetary remuneration for overtime services rendered in the form of Compensatory Overtime Credit (COC) as per CSC-DBM Joint Circular No. 2, s. 2004, provided the following are duly accomplished: Certification of Appearance, Daily Time Record signed by the direct head of the Unit, ACR with pictures
6. Immediate dissemination of this Memorandum is highly desired.

JUDELLA RUIZ-LUMPAS EdD, CESO VI
 Schools Division Superintendent



RELEASED
 Date 9/1/23
 P. 54

Enclosures:
 References:

To be indicated in the Perpetual Index under the following subjects:

SELG
 TREE PLANTING



Schools Division of Tacloban, Brgy 54, Real Street,
 Tacloban City
 Telephone Number: 053-832-9204
 Email address: sd@tacloban-city.gov.ph
 SocMob/jdt/2023



Republic of the Philippines
Region VIII
Division Federated Supreme Elementary Learner Government
Tacloban City

ACTIVITY PROPOSAL

Title: Division Federated Supreme Elementary Government Community Tree Planting Activity of Tacloban City
Proponents: Division Federated SELG Advisers
Theme: "Go green, plant trees: Plant a tree, plant a tree - so the next generation can get air for free"
Scope: Division Federated SELG Officers
Venue: Barangay 108 – Tagpuro, Tacloban City
Date: September 2, 2023

I-Rationale: In line with the prescribed activities to be conducted by the Division Federated SELG Officers based on the Constitution and By-Laws of SELG and SSLG under Article III, Section 5, the tree planting activity focuses on maintaining and preserving the environmental life. Hence, the tree planting activity is proposed to give emphasis and to implement activities that are anchored in the DepEd Core Values.

II-Objectives:

This activity aims to:

1. Encourage youth leaders to promote volunteerism, responsible-servant leadership, and maintain a clean and green environment.
2. Acquire knowledge and skills in proper planting Mangroves.
3. Plant twenty-four (24) Mangrove seedlings at the designated area.

III-Description of the Activity:

This activity will be participated by the Division Federated Supreme Elementary Government Officers of Tacloban City with the guidance of their advisers and the Youth Formation Coordinator. This activity will be conducted in response to the suggested activities anchored in the DepEd Core Values to be done for every school year. This activity seeks to let the youth leaders be aware of how to preserve the environment and help to make the community clean and green.

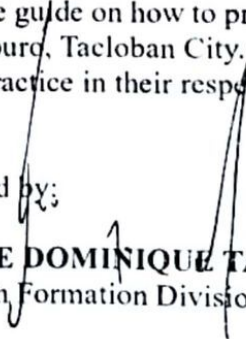
IV-Expected Output:

The youth leaders will acquire knowledge from the guide on how to properly plant Mangroves and plant 24 Mangrove seedlings at Barangay 108 – Tagpuro, Tacloban City. They will reflect on the tree planting activity and be encouraged to do the same practice in their respective communities.

Prepared by:


KHARLA ZOILAR TAMAYO
Division Federated SELG President – Adviser

Noted by:


JUNE DOMINIQUE TAN
Youth Formation Division Coordinator