



Republic of the Philippines  
 Department of Education  
 Region VIII-Eastern Visayas  
**SCHOOLS DIVISION OF TACLOBAN CITY**  
 Tacloban City

August 18, 2023

**DIVISION MEMORANDUM**

No. 191 s. 2023

**3<sup>rd</sup> DIVISION MANCOM OF PRIVATE SCHOOLS AND STATE UNIVERSITIES  
 AND COLLEGES ( SUC's) ADMINISTRATORS**

To: Chief Education Supervisors  
 Public Schools District Supervisors  
 Private Elementary and Secondary School Heads  
 All Others Concerned

1. In order to have an effective planning, management and implementation of various programs and projects and activities of the Private Schools and SUC's the Schools Division Office (SDO) shall conduct a Division Management Committee Meeting (MANCOM) with the theme "*Transforming Schools: Building a Better Environment in Education Through an Improved Quantity and Quality of Outcomes*" on September 1, 2023 (Friday) from 8:00 AM – 5:00 PM at St. Therese Christian Development Center Foundation, Inc. (STCDCF) Arts Center, Abucay Tacloban City.

2. The activity aims to:

- a. reorient private school/SUCs administrators on the recent DepEd issuances;
- b. present consolidated report by district (*maximum of 8 minutes*);
- c. address issues and concerns in the implementation of curriculum and operations
- d. other matters

3. Participants to this activity are the following:

a. SDS, ASDS	-	2
b. Chiefs	-	2
c. Private/SUCs School Heads/Administrators	-	36
d. PSDSs	-	10
e. Division Private Schools Coordinator	-	1
f. Senior High School Coordinator	-	1
g. Division Kindergarten Coordinator	-	1
h. Planning and Research	-	2
i. M&E Coordinator	-	1
Total	-	56

4. The host of the Division MANCOM is DLC 2 headed by Dr. Greg Galos with the following School Heads/Administrators

- a. St. Therese Christian Development Center Foundation, Inc. - **Annie C. Corpin**


RELEASED  
 8/18/23  
 2:24

b. AMA

- Richard C. Labanda

c. Tacloban Central Institute of Technical Studies - Ma. Melba L. Esquibel

5. There shall be a registration fee of One Thousand Pesos (P1,000.00) per participant which shall be paid directly to the host district c/o Ma'am Annie C. Corpin on or before August 25, 2023 to defray expenses for one (1) lunch, two (2) snacks, stage decoration, certificates and other incidental expenses which shall be charged against Local/School/MOOE funds subject to the usual accounting and auditing rules and regulations. Link for the pre-registration shall likewise be sent, in our group chat.
6. Further, consolidated report of the PSDSs shall contain the following areas:
  - a. Comparative Enrolment for SY 2022-2023 and SY 2023-2024
    - \*Elementary
    - \*Secondary
    - \*Senior High School
  - b. Curricular Offerings
  - c. Modality/ies Used
  - d. Wins and Best Practices
  - e. Issues/Concerns/Challenges and Interventions
7. Strict compliance is directed and wide dissemination of this Memorandum is enjoined.

  
**JUDELLA R. LUMPAS, EdD, CESO VI**

*Schools Division Superintendent*