

Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Tacloban City

August 14, 2023

DIVISION MEMORANDUM
 No. 482 s. 2023

RECRUITMENT AND HIRING OF ASATIDZ FOR CONTRACT OF SERVICE STATUS (COS)

TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
Chief, EDUCATION PROGRAM SUPERVISOR
PUBLIC SCHOOL DISTRICT SUPERVISORS
PUBLIC SCHOOLS HEADS
ALL CONCERNED

1. In reference to DO No. 30, s. 2012. The Policy Guidelines on the Hiring and Deployment of Madrasah Teacher 1, DO No. 41, s. 2017 the Policy Guidelines on Madrasah Education in the K to 12 Basic Education. with this, the Division of Tacloban City is inviting all qualified applicants for contract of service position as an asatidz/teacher. The deadline of submission is on August 21, 2023.

2. The Schools Division of Tacloban City shall the conduct the Division assessment and evaluation for Contract of Service asatidz/teacher applicants for the school year 2023-2024 on August 22-25, 2023. Below are the minimum standards for the said position:

Position	Education	Experience	Training	Eligibility
Asatidz/Teacher (Passer of the Qualifying Examination (QE) in Arabic Language and Islamic Studies)	Bachelor of Elementary Education and Bachelor of Secondary Education	None Required	Special training in Arabic Language and Islamic Education (ALIVE)	DO. No. 30, s. 2012

3. Further, thru criteria in DepEd Order No. 7, s. 2023 entitled "Guidelines on Recruitment, selection and Appointment in the Department of Education" shall be used as a basis for the screening and evaluation process. using the following table below. To wit:

Criteria	Points
Education	10
Training	10
Experience	10
PBET/LET Rating	10
PPST COIs (Classroom Observation/Demo Teaching)	35
PPST NCOIs (Teaching Refection/)	35
Total	100

4. Documents evaluation and interview shall be also in accordance with the following DepEd guidelines. DO. No. 30, s. 2012, DO No. 41, s. 2017 and DO No. 7, s. 2023. This division adheres to the principles of Equal Employment Opportunity accorded to all qualified asatidz/teacher regardless of gender, civil status, disability, religion, ethnicity or political affiliation.

5. All applicants are required to write a letter of intent addressed to DR. JUDELLA RUIZ-LUMPAZ, EdD, CESO VI, Schools Division Superintendent, schools Division of Tacloban City: Attention to RONALD B. LLANETA, Division MEP Focal.

4. All expenses incurred in the monitoring activity shall be chargeable against the Division MOOE fund/Local Fund, subject to the existing accounting and auditing rules and regulations.

5. Immediate dissemination and compliance with this Memorandum are desired.


JUDELLA RUIZ-LUMPAS EdD. CESO VI
Schools Division Superintendent

