



Republic of the Philippines
Department of Education
REGION VIII – EASTERN VISAYAS
SCHOOLS DIVISION OF TACLOBAN CITY

July 31, 2023

DIVISION MEMORANDUM
NO. 441, S. 2023

**SUBMISSION OF INDIVIDUAL PERFORMANCE COMMITMENT REVIEW FORMS (IPCRFs) FOR
JANUARY-JUNE 2023 RATING PERIOD CALENDAR YEAR 2023**

TO: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
OFFICE OF THE CURRICULUM IMPLEMENTATION DIVISION
OFFICE OF THE SCHOOL GOVERNANCE AND OPERATIONS DIVISION
PUBLIC SCHOOL HEADS
SCHOOL BASED RELATED TEACHING PERSONNEL
SCHOOL BASED NON-TEACHING PERSONNEL
OTHERS CONCERNED PERSONNEL

1. In adherence to DepEd Order No. 2, s. 2015 the Division Performance Management (Div.PMT) chaired by OIC-ASDS Dr. Jaime Leon T. Cardona, CESE sets August 11, 2023, as deadline for Division Based Officials and Employees, while August 25, 2023 deadline for School Based Teaching Related and Non- Teaching Personnel.
2. As per guidance of the BHROD issued Compendium Version 3 every functional division has designated its Performance Management System and Secretariat to wit:
 - 2.1 Office of the Schools Division Superintendent (OSDS)
Chairperson: Dr. Jaime Leon T. Cardona
Alternate: Francisco A. Anchojas
Co-Chair: Atty. Ma. Socorro T. Pancipanci
Members: Mardonio B. Macapugas
Rodel R. Naval
Jenneth S. Lagunzad
Secretariat: Naisy M. Brosas
 - 2.2 Office of the Curriculum Implementation Division (CID)
Chairperson: Mark Chester Anthony G. Tamayo
Alternate: Dr. Juliet L. Lim
Co-Chair: Dr. Gretel Laura M. Cadiiong
Members: Dr. Miguel Jr. V. Dumas
Dr. Arnulfo Q. Banzon
Annie D. Pagatpat
Secretariat: Marian Dawn D. Lee

2.3 Office of the School Governance & Operations Division (SGOD)

Chairperson: Dr. Melani D. Escobarte

Alternate: Angelo V. Alcaraz

Co-Chair: Dr. Delilah M. Delos Santos


Members: Jade B. Calleja

Roger D. Dagale

Dr. Meriam M. Gualdrapa

Secretariat: Emma A. Eval

3. For School Based Teaching-Related and Non-Teaching Personnel their PMT shall be adhered to DepEd Order 24, s. 2020 and Division Memorandum 210. s. 2021.
4. Signatories and Approving Authority of these Individual Appraisal Ratings shall follow the provision of DepEd Order 2. s. 2015.
5. Submission of the duly accomplished, signed, and approved IPCRFs from the 3 functional divisions shall be course through their respective secretariat. While the School-Based Personnel shall follow Division Memorandum 513, s. 2022.
6. For related queries and concerns you may contact **ANGELO V. ALCARAZ**, *Division Planning Officer III* on this contact number 09675081925.
7. For information, guidance, and compliance of all concerned.


S.O. # 149 S-2023
JUDELLA RUIZ-LUMPAS EdD, CESO VI
Schools Division Superintendent

SGOD

