



Republic of the Philippines  
Department of Education  
REGION VIII – EASTERN VISAYAS  
SCHOOLS DIVISION OF TACLOBAN CITY

July 10, 2023

DIVISION MEMORANDUM

No. 390, s. 2023

AMENDMENTS TO DIVISION MEMORANDUM NO. 252, s. 2023 "CONDUCT OF THE DIVISION CHECKING COMMITTEE CHECKING/VALIDATION OF SCHOOL FORMS FOR GRADE 1 TO 5; 7 TO 9 & 11 IN THE PUBLIC, SUCs & PRIVATE SCHOOLS

TO: Assistant Schools Division Superintendent  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Public & Private School Heads  
SUCs offering Basic Education

1. This Office issues amendments to Division Memorandum 252, s. 2023 specifically on the following provisions:
  - 1.1. **TIMELINE:** Resetting of the schedule of the conduct of the DCC Checking/Validation of School Forms for Grades 1-5; 7-9, & 11 from July 3-21 to July 18-26.
  - 1.2. **INDICATIVE ACTIVITY:** Conduct of the Virtual Orientation on July 17, 2023 to be attended by the School Heads and LIS Coordinators with the schedule 9am-12nn Public Schools, while from 2-4 pm is for the Private and SUCs. Link shall be deployed 2 hours before the scheduled virtual meeting to our designated group chats/messenger.
  - 1.3. **DCC DESIGNATION/ASSIGNMENT:** Changes of the assigned Co-Chairperson for DLC 1 & 2 as follows: Dr. Karen C. Raz to DLC I, while Dr. David C. Alcober to DLC II.
2. Other provisions of Division Memorandum No. 252, s. 2023 shall remain enforce and in effect.
3. For information, guidance, and compliance of all concerned.

  
**JUDELLA RUIZ-LUMPAS EdD, CESO VI**  
Schools Division Superintendent

Reference: DepEd Order 11, s. 2018 & Division Memorandum No. 251, s. 2023

PRS-SGDD

7/14/23  
P.S.)