



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City

June 16, 2023

DIVISION MEMORANDUM
NO. BSS s. 2023

TO: CID and SGOD Chief
Education Program Supervisors
Public Schools District Supervisors
Public and Private Secondary School Heads
All Others Concern

SUBJECT: DIVISION-WORKSHOP ON THE PREPARATION OF BILLING DOCUMENTS OF THE JOINT DELIVERY VOUCHER PROGRAM (JDVP)

1. Relative to the implementation of the Joint Delivery Voucher Program for Senior High School Technical Vocational Livelihood Specialization for School Year 2022-2023, this office, through the Curriculum Implementation Division shall conduct a *Division-Workshop on the Preparation of Billing Documents of the Joint Delivery Voucher Program of the Recipient Schools* on June 27, 2023 (Thursday) at the ICT Room, Leyte National High at 8:00 a.m to 5 p.m.
2. The purpose of this activity is to prepare the billing documents of the JDVP recipient schools necessary for the payment of the training cost conducted by the partner schools to our learner's beneficiaries
3. The participants to this activity are the following.
 - a. Aldim B. Roda- JDVP Coordinator, LNHS
 - b. Rommel Capito- ICT, LNHS
 - b. Jake Majadillas- JDVP Coordinator, SNHS
 - c. Edith Malenab- JDVP Coordinator, NTCNHS
 - d. Francis Bartolome - ICT, NTCNHS
 - e. Corwella Serrano- JDVP Coordinator, Sto. Nino Senior HS
 - f. Armie Fumar- JDVP Coordinator, Scandinavian NHS
 - g. Arnold Benusa- JDVP Coordinator, V&G NHS
 - h. Rachel Penalosa- JDVP Coordinator, San Jose NHS
 - i. Michelle Olaya- JDVP Coordinator, TNAS
 - j. Genevieve Merro- JDVP Coordinator, ADFC
 - k. Maricel Corder- JDVP Coordinator, JE Mondejar Computer College
 - l. Arnulfo Cartel- JDVP Coordinator, STEFTI
4. Participants to this activity are required to bring their laptop, extension wire, printer and bond papers.
5. Expenses incurred in the conduct of this activity shall be charged against School MOOE subject to usual accounting and auditing rules and procedures.
6. Immediate dissemination of and compliance with this Memorandum are desired.

JUDELLA RUIZ-LUMPAS, EdD, CESO VI
Schools Division Superintendent

6/16/23
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