



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

May 29, 2023

DIVISION MEMORANDUM
No. 314, S. 2023

TO : Chief Education Supervisors
Education Program Supervisors
PSDSs and PICs
Elementary and Secondary School Heads
HRMPSB Members
All Others Concerned

COMPOSITION OF THE DIVISION HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD AND ITS SUB-COMMITTEES FOR DEMONSTRATION TEACHING AND TEACHER REFLECTION FOR TEACHER I

1. In relation to the released Division Memorandum No. 271, s. 2023 on Recruitment, Evaluation and Selection of Teacher I applicants in Elementary, Junior High School and Senior High School for SY 2023-2024, this division announces the Composition of the Division HRMPSB and its sub-committees for Teacher I.
2. Relative to the preparation of the Registry of Qualified Applicants for SY 2023-2024, this Office announces the simultaneous conduct of Demonstration Teaching Observation and Teacher's Reflection on June 1-8, 2023 at the assigned schools where the applicants submitted their applications. Soft copies on the result of the demonstration teaching and TRF will be uploaded to this link: https://drive.google.com/drive/folders/1u03KDariZcBWsSfVBjvoVfHn3lq8vViV?usp=drive_link
3. Pursuant to DepEd Order No. 19, s. 2022 titled "The Department of Education Merit Selection Plan", hereunder is the new composition of the Human Resource Merit Promotion and Selection Board (HRMPSB) and its sub-committees to wit:

COMMITTEE	COMPOSITION	ROLES AND RESPONSIBILITIES
HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB) <i>Reference: DO 19, s. 2022; ORA-OHRA</i>	Chairperson: MARK CHESTER ANTHONY G. TAMAYO <i>Chief, CID</i> Members: MELANI D. ESCOBARTE <i>Chief, SGOD</i> FRANCISCO A. ANCHOJAS <i>Administrative Officer V</i> MARDONIO B. MACAPUGAS <i>Human Resource Management Officer</i>	Develop the SRP which shall be submitted for approval of the appointing officer/ authority, copy furnished the CSC and its field offices for reference purposes; Recommend to the appointing officer/ authority the designation of subcommittee/ s, as deemed necessary, to assist in the conduct of comparative assessment of applicants, and facilitate the evaluation process; Evaluate and deliberate the qualifications of all applicants in accordance with DO No. 19, s. 2022, the provisions of the ORAOHRA, and relevant hiring guidelines;

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	<p>SCHOOL HEAD or Chief of Division where the vacancy exist</p> <p>LEVEL II POSITIONS:</p> <p>NAPSSHI Representative (for Secondary School Head Positions)</p> <p>PESPA Representative (for Elementary school heads positions)</p> <p>President of Teacher's Association Representative (for teaching and teaching related positions)</p> <p>President NON-TEACHING Representative (for non-teaching positions)</p> <p>LEVEL I POSITIONS:</p> <p>President NON-TEACHING Representative (for non-teaching positions)</p>	<p>comparative assessment of applicants, and facilitate the evaluation process; Evaluate and deliberate the qualifications of all applicants per</p> <p>Make a systematic assessment of the qualifications and competence of applicants for appointment to the vacant positions;</p> <p>Develop and conduct further assessment such as written examination, skills test, BEI, and others, as deemed necessary; Submit to the appointing officer/ authority the CAR/ CAR-RQA, highlighting the top five (5) ranking candidates or less, and Minutes of Deliberation;</p> <p>Maintain fairness and impartiality in the assessment of applicants; Respond to queries and/or complaints pertaining to the comparative assessment results;</p> <p>Recommend areas of improvement to the CO, through proper channels, on the recruitment, selection, and placement policies; and</p> <p>Perform other related functions as may be assigned.</p>
HRMPSB DIVISION SECRETARIAT	NAISY M. BROSAS MA. LIZA E. DELFIN FE S. PANICAN JENELIND I. IGANA JIM P. LODEVICO ANGELO RHEY Y. DY	<p>Perform secretariat and technical support function of the HRMPSB in the conduct of assessment of applicants and final evaluation of candidates;</p> <p>Conduct and evaluate the results of the Background Investigation of candidates to be submitted to the HRMO, and</p> <p>Assist in the preparation of the comparative assessment results.</p>
Sub-Committee for Teacher I	KINDERGARTEN and ELEMENTARY	Receive application documents and stamp date and time received;
District Learning Center I	Chairperson: Juliet L. Lim	

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	Vice-Chair: Alma V. Macanip	
	Members: Demostration Teacher Observer and TRF Evaluators	Conduct initial evaluation to check and verify the completeness, authenticity, and veracity of the documents submitted using the attached Checklist of Requirements and affix name and signature on the Attested part;
Lucio Vivero CS	Liway A. Coralde Charina O. Prisno Cyrill N. Roncal	Conduct initial evaluation of all applicants based on Qualification Standards, and criteria and point system for teacher I, Conduct Classroom Observations and evaluate Teacher Reflections, and
Kapuso Village Integrated School	Raul S. Hilvano Judita V. Arandia Jemmy Bacani	Submit Comparative Assessment Results (CAR) in electronic and printed copies together with the minutes of deliberation to the Division HRMPSB Secretariat for consolidation, review, and finalization.
Sta. Elena ES	Floro E. Gerona Ronico M. Nim	
Old Kawayan ES	Mary Ann F. Guimoc Teacher Representative	
Tagpuro ES	Emma Rose Callosa Teacher Representative	
St. Francis Integrated School	Rommel M. Abeto Rosana G. Arpon	
Ridgeview Park IS	Danilo S. Quejada Jean M. Manas Arturo Acedillo Jr.	
Sto. Nino ES	Harold M. Naputo Roy M. Maldecino	
North Hill Arbours	Rizaleo A. Pamor Vilcy V. Basa Maria Sol S. Alvarez	
Greendale Residences IS	Arnold B. Vicentillo Michelle E. Ocenar	
Guadalupe Heights IS	Noel B. Coritana Babylyn Hidalgo	
New Hope ES	Clodualdo G. Ercilla Catherine Capoquian	
District Learning Center II	Chairperson: Miguel V. Dumas Vice-Chair: Greg L. Galos	
	Members: Demostration Teacher Observer and TRF Evaluators	a. For classroom observations, observers shall see to it that the lesson to be demonstrated by the applicant shall be the lesson to be taught as scheduled for that particular day to ensure that while demonstration teaching is conducted, the lesson for that day is already delivered by the applicant.
Tigbao-Diit CS	Aurelia A. Dela Cruz Charina L. Bongcaras Jaqueline B. Guido	b. Observers shall secure a copy of the applicant's lesson plan before the demo teaching c. Evaluators shall assess the applicant's demonstration and/or understanding of the objectives based on the narrative and responses, NOT the quantity of

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B. Bulante ES	Jasmin S. Dela Torre Teacher Representative	narratives or experiences.
Camansihay ES	Lilia I. Villafranca Cristina D. Gallano	d. Evaluators shall write down their statement/ comment to support the applicant's rating using the Teacher Reflection Form (TRF)
Cabalawan ES	Jovita P. Mantua Eloisa P. Acedillo	c. Observers and evaluators shall strategically conduct the aforementioned activities considering no disruption of classes.
Bagacay ES	Elenita F. Montablan Jeanon C. Taboy	
Scandinavian ES	Edgar O. Sabas Nicanor B. Balame	
San Roque ES	Eden D. Gabriana Maria Cyril Tonette M. Nombrado	
Lorenzo Daa MS	Narissa Leonora Enverzo Teacher Representative	
District Learning Center III	Chairperson: Annie D. Pagatpat Vice-Chair: Abegaile B. Rodrigo	
Kapangian CS	Members: Demostration Teacher Observer and TRF Evaluators Xenia P. Bardelas Uldanita P. Endriano Jocy Jane S. Maghanoy Aida R. Palacio Alyssa D. Tomanda	
Mercyville ES	Elena S. Baldon Sancha A. Lucenda	
Palanog ES	Geraldine C. Barsana April Karen C. Ubanan	
Palanog Resettlement ES	Irish E. Ochea Jeanilen T. Salubon	
Basper ES	Wilfredo A. Arante Emily T. Yu	
Salvacion ES	Verna O. Managa Ronna Fe M. Gepullano	
District Learning Center IV	Chairperson: Arnulfo Q. Banzon Vice-Chair: Karen C. Raz	
	Members:	





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City Central School	Demostration Teacher Observer and TRF Evaluators Karen C. Raz Josefina M. Jacobe Elsa C. De La Cruz	
Bayanihan ES	Marlon D. Cainong Aleona A. Arante	
Nula-Tula ES	Norik T. Agote Reynaldo P. Pagayanan	
Bliss ES	Jennifer C. Babiano Pionono F. Malate	
District Learning Center V	Chairperson: Gretel Laura M. Cadiong Vice-Chair: Niceta L. Galura	
Rizal CS	Members: Demostration Teacher Observer and TRF Evaluators Imelda M. Gayas Lorey L. Belano Maria Elma E. Betanzor Jeraldine P. Ecito Tenette M. Fevidal Ma. Cristina C. Garcia Anatalie Joy D. Legaspi Alma O. Mendoza Teresa F. Real Shirleen C. Rodriguez	
RTR ES	Lily Juliana T. Dumas Teacher Representative	
District Learning Center VI	Chairperson: Jessica M. Abril Vice-Chair: Joelma I. Dagami	
Panalaron CS	Members: Demostration Teacher Observer and TRF Evaluators Lynna C. de Guzman Annie N. Adona Joan E. Young	
Sto. Nino SPED Center	Mary Ann P. Nalda Daylinda E. Lim	

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	Joanne M. Mumar Jocelyn L. Pacure Raymund V. Remandaban	
Anibong ES	Aileen R. Apostol Fatima C. Barona Annalyn E. Dado	
District Learning Center VII	Chairperson: Charlemagne Escobarte Vice-Chair: Nilo M. Eder	
	Members: Demostration Teacher Observer and TRF Evaluators	
San Fernando CS	George A. Cayas Lorgita B. Ang Maricar S. Basa Ma. Eilen R. Cinco Maribel C. Edicto Alfreda B. Pelias Ligaya M. Severino	
JARMSES	Vivian G. Escultor Maria Fe P. Alas Odeza U. Ariza Emma A. Escol Rowena E. Mendoza	
Utap ES	Ma. Ethel L. Catayong Joseph R. Ay-ay	
DVQMS	Lorena Z. Bonifacio Rizalita C. de Jesus Mike Ronald M. Closa	
District Learning Center VIII	Chairperson: Ronald Llaneta Vice-Chair: David C. Alcober	
	Members: Demostration Teacher Observer and TRF Evaluators	
Sagkahan CS	Raul C. Basa Bibiana E. Almeria Nerissa M. Coritana Sylvia I. Devio Jenelind J. Manus Rogelio L. Mendano Luthy Gay Villamor	

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Caibaan ES	Rogelio B. William Cherfel F. Dom-ogen Tiffanie C. Enalisan	
District Learning Center IX	Chairperson: Evelyn Malubay Vice-Chair: Monina E. Gabrino	
	Members: Demostration Teacher Observer and TRF Evaluators	
Marasbaras CS	Filieta W. Waniwan Alona N. Gaylon	
DR. AP Banez MES	Daisy T. Labanta Virginia A. Gilbuena	
V&G MES	Gresilda H. Berino Glen C. Bullecer	
District Learning Center X	Chairperson: Ranulfo Baay Vice-Chair: Lita V. Jongco	
	Members: Demostration Teacher Observer and TRF Evaluators	
San Jose CS	Amalia P. Pepinas Teacher Representative	
Fisherman's Village ES	Rolene Penafrancia F. Galos Mariles B. Labangangan	
Manlurip ES	Edever Zanoria Luz T. Bautista	
Sub-Committee for Teacher I	JUNIOR HIGH SCHOOL	
Subjects:		
English	Chairperson: Vice-Chair:	Annie D. Pagatpat Abegaile B. Rodrigo
Math	Chairperson: Vice-Chair:	Miguel V. Dumas Bayani B. Adona
Science	Chairperson: Vice-Chair:	Arnulfo Q. Banzon Lita V. Jongco
TLE	Chairperson: Vice-Chair:	Evelyn P. Malubay Bernaldo A. Basiano
MAPEH	Chairperson:	Jessica M. Abril





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	Vice-Chair:	Joelma I. Dagami
ESP/Values Educ	Chairperson: Vice-Chair:	Juliet L. Lim Karen C. Raz
Aral Pan	Chairperson: Vice-Chair:	Charlemagne T. Escobarte David C. Alcober
Filipino	Chairperson: Vice-Chair:	Ronald Llaneta Niceta L. Galura
	Members: Demonstration Teacher Observer and TRF Evaluators	
District Learning Center I		
Kapuso Village IS	Raul S. Hilvano Judita Arandia Maria Helen C. Delmo	
Greendale Residences IS	Arnold Vicentillo Antonio A. Novillo Jr.	
North Hill Arbours IS	Rizaleo A. Pamor	Teacher Representative
Reidgeview Park IS	Danilo S. Quejada	Teacher Representative
Guadalupe Heights IS	Noel B. Coritana Jobelle B. Bolivar	Eleanor R. Sabit
Northern Tac. City NHS	Isaac Dave C. Mora Mila A. Millano Paul Lora	Emy Separa Ofelia A. Villaflor
District Learning Center II		
Tacloban City National High School	Samuel F. Paculan Bernaldo A. Baslano Ruth C. Ty Daisy C. Varona Karen M. Jaro Maria Edna R. Bahin Virginia L. Soriano	Jeane P. Beron Anne Margarete N. Macamay Peter Philip A. Calumpiano Frederick R. Buenaventura Anita C. Sorila Eribeth A. Pesca





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Antonio Balmes National High School	Fructuso Baliton Rufino B. Homerez III Jennelyn B. Jaca Edilberto M. Solana	Marc Wilson Heriales Vincent A. Basiano Cristopher A. Morgades
Scandinavian National High School	Derophie Minda D. Aseo Mario V. Dayuhu	Anita S. Beloy
District Learning Center III		
Tacloban National Agricultural School	Bayani B. Adona Adelano S. Millano Divina M. Naputo	Nilo D. De Paz Maria Lorena M. Capacio
District Learning Center IV		
Leyte National High School	Ma. Delia E. Soria Hazel C. Armamento Lorna L. Tobis Nora A. Renomeron	Analyn G. Sumayod Nacy Evi N. Tanpiengco
	Arabella Bajar Evilia P. Mora Ma. Alma A. Abanilla Bernie Jude R. Lamograr	Dearly Ann D. Lagramada Brenda B. Raquel Ruby C. Rosales
	Myrna R. Caldosa Kimberly F. Zarzosa Amalia A. Bajenting	Ederlina E. Casaus Leonora A. Diamante Mona Lisa D. Petallana
	Luzviminda R. Hayahay Galiciano Jay M. Fabi Evangeline G. Anagap Angelina L. Besa Lily Ann A. Bidua	Ruchelle T. Del Pilar Rebecca B. Gabornes Lanie O. Aragon Arlene R. Hilvano Daisy M. Mabini
	Grace Negado Irene M. Roa	Rogelio B. Atar
	Bonifacio C. Salinas Socorro D. Aures Aida F. Bantiles	Marites G. Monge Joana Dominga Q. Rodriguez
	Estenelie B. Macul	Edsyl Marie M. Colico
	Teodor G. Benaso Leah Amor A. Salinas	Hyren E. Vaflor
District Learning Center VI		
Cirilo Roy Montejo National High School	Liezcel Y. Pulga Eric John P. Estoque Raquel S. Advincula Arnida L. Trinchera	Loradel C. Esquierdo Nilo S. Gravoso Nelia R. Medalla Cyrus Carl D. Roa





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	Rowena M. Estoque Alma L. Laniba Maria Alicia N. Lasquite Juliet S. Rama Ma. Cecilia P. Madriaga	Mary Ann L. Nim Jocelyn B. Mora Riza B. Delima Rosita S. Villalino Nino G. Acebo Gleen R. Jundis
District Learning Center VII		
Tacloban City Night High School	Lydia M. Gabornes Josephine N. Tanola Sylvia S. Benitez Bernadette Catilogo	Genevieve G. Mari Rhoda M. Rosaupan Ma. Andrelee Turija
District Learning Center VIII		
Sagkahan National High School	Praxedes C. Balberia Merlyn P. Gaviola Catherine H. Sevillano Niel A. Loyogoy Vilma L. Guial Joven B. Nalda Leoniel A. Teraza Ma. Sol T. Peralta Prima S. Jabagat Jean A. Penalosa Mayomie S. Villegas Rica C. Misagal	Janeth B. Custodio Nanette Montibon Evangeline O. Ponferrada Manilyn D. Cabaltera Evelina A. Teves Sheila Jane Q. Normananap Portia B. Terado Teresa C. Valenzona Imelda P. Revadulla Villa F. Contapay
District Learning Center IX		
Marasbaras National High School	Melinda P. Severino Imelda L. Nicasio Dioscora I. Tuico Chona B. Orzama Myrna C. Enriquez Ma. Alith R. Gomez Benilda M. Pada-on Perlita M. Glino	Aniceta C. Dycoco Joan Rose D. Nicasio Perla S. Santos Elsa B. Avelino Odessa O. Torlao Raul M. Palana Gregelina U. Basallage
V&G National High School	Jeanelyn L. Andrade Quennie Joy M. Pesando Candice V. Polon	Ma. Lesa A. Santianez Nathan P. Adornado
District Learning Center X		
San Jose National High School	Larry P. Penalosa Eileen J. Cinco Ma. Leonora J. Avecilla Karen M. Jaro Noreen P. Gerona	Edwin J. Cabalona Nelsie T. Abordo Liza C. Obaob Salvacion C. Maquilan Zosima C. Biong

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	Hazzel A. Erpe Rowena M. Ganton Amelita M. Octaviano Lina L. Memberillo Verna L. Estrella	Eleonor G. Pretencio Letecia G. Cabaluna Vicente Oquino Liezel Z. Tabuyan
Sub-Committee for Teacher I	SENIOR HIGH SCHOOL	
Academic Track	Chairperson: Arnulfo Q. Banzon	Receive application documents and date and time received;
TVL	Vice-Chair: Nilo M. Eder Members: Demostration Teacher Observer and TRF Evaluators Ma. Delia E. Soria Aldim Roda Danilo M. Macapugas Jr. Juliana Arpon Rolanda B. Vidan Jocelyn T. Balagusa Almer H. Bugal Eleuterio G. Camarines Jr. Arlene D. Comillor Ma. Liezel L. Molon Ferdinand A. Negros Renato S. Tancontian Simplicio A. Cabia-an Jr. Charlie A. Rama	Conduct initial evaluation to check verify the completeness, authenticity, and veracity of the documents submitted using the attached Checklist of Requirements affix name and signature on Attested part; Conduct initial evaluation of all applicants based on Qualification Standards, and criteria and point system for teacher I; Conduct Classroom Observations evaluate Teacher Reflections; Submit Comparative Assessment Results (CAR) with printed copies together with the minutes of deliberation to the Division HRMPSB Secretariat for consolidation, review, and finalization.
Leyte National High School-Senior High		Note: For classroom observations, observers shall see to it that the lesson to be demonstrated by the applicant shall be the lesson to be taught as scheduled for that particular day to ensure that while demonstration teaching is conducted, the lesson for that day is already delivered by the applicant.
Sto. Nino Stand Alone 1	Maria Jasmin J. Quintero Magdalena Navarro	

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V&G National HS- Senior High	Corweilla Y. Serrano Jeanelyn Andrade Arnold Arben Benusa	Observers shall secure a copy of the applicant's lesson plan before the demo teaching. Evaluators shall assess the applicant's demonstration and/or understanding of the objectives based on the narrative and responses, NOT the quantity of the narratives or experiences;
Northern Tacloban City NHS- Senior High	Isaac Dave Mora Felicidad Clarissa T. Lubang Editha A. Malenab	Evaluators shall write down their statement or comment to support the applicants rating using the aforementioned Teacher's Reflection form (TRF);
Scandinavian National High School-Senior High	Derophie Minda D. Aseo Armie Joy F. Fumar Brenda F. Baldesco Benigno L. Modesto Edgar E. Pantas	Observers and evaluators shall strategically conduct the aforementioned activities considering no disruption of classes.
TNAS- Senior High	Bayani B. Adona Ma. Michelle C. Olaya Manit B. Dapadap	

4. The Sub-committee/s shall serve as assistorial body to the HRMPSB. The HRMPSB shall maintain accountability for the results of the comparative assessments of the applicants.
5. Sub-committee Chairpersons are instructed to closely coordinate with the applicants within their level /district/ subject area regarding the demonstration teaching and Teachers Reflection.
6. All expenses incurred shall be charged against Local funds/Division/School MOOE subject to the usual accounting and auditing rules.
7. Immediate and wide dissemination of this memorandum is desired.

JUDELLA R. LUMPAS,EdD, CESO VI
Schools Division Superintendent

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