



Republic of the Philippines
 Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Tacloban City

May 18, 2023

DIVISION MEMORANDUM
 No. 200, s. 2023

DIVISION POST ASSESSMENT ON LITERACY & NUMERACY FOR SCHOOL YEAR 2022-2023

To: Assistant Schools Division Superintendent
 CID Chief
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads, Public Elementary and Secondary Schools
 All Concerned

1. As part of the implementation of the Literacy and Numeracy Innovations of this Division, a Post Assessment on Literacy and Numeracy will be conducted on **June 13-16 & June 19 & 20, 2023**.
2. The Division-wide assessment aims to:
 - a. validate the performance of ALL the learners from Key Stage 1 to 4 in reading and numeracy;
 - b. utilize the results of the assessment as gauge for the upgrading of reading and numeracy interventions in the succeeding school years;
 - c. determine the readiness of all learners for the next grade level by ensuring their competence in reading and numeracy.
3. To manage the activities related to the conduct of the Post Assessment on Literacy and Numeracy, the following shall compose the assessment committee: Terms of Reference is in Enclosure 2.

Chairman : CID Chief Mark Chester Anthony G. Tamayo
 Members : 1. Literacy and Numeracy EPSs

- Dr. Miguel Jr. V. Dumas
- Ms. Annie D. Pagatpat
- Mr. Ronald Llaneta
- Dr. Gretel Laura M. Cadiong
- Dr. Juliet L. Lim

 2. Division Field Technical Assistance Team (DFACT)
 3. School Heads
 4. Teachers

4. The mechanism of the conduct of the assessment is stipulated in the Guidelines for the Post Literacy & Assessment stated in Enclosure 1.



5. The assessment tools shall be prepared by the following Education Program Supervisors who must ensure that the tools are quality-assured before its actual use:

Key Stages	Literacy	Numeracy
Key Stage 1 (Kindergarten)	Dr. Juliet L. Lim	Dr. Juliet L. Lim
Key Stage 1 (Grades 1 to 3)	Dr. Gretel Laura M. Cadiong	Dr. Miguel Jr. V. Dumas
Key Stage 2 – 4 (Grades 4-6; Grades 7-10; Grades 11 to 12 (English))	Ms. Annie Pagatpat	Dr. Miguel Jr. V. Dumas
Key Stage 2 – 4 (Grades 4-6; Grades 7-10; Grades 11 to 12 (Filipino))	Mr. Ronald Llaneta	

6. The printing of the materials shall be spearheaded by the Learning Resource Management (LRMS), in collaboration with the other EPS in-charge of Literacy and Numeracy. However, ALL schools shall **provide** bond papers commensurate to the total number of learners in the school.

7. The following important schedule shall be noted:

A. PREPARATION OF ASSESSMENT TOOLS

Tasks	Date	Person Responsible
Development and Quality Assurance of Literacy and Numeracy Assessment Tools	May 22-26, 2023	(see table on Par. 4)
Submission of Bond Papers to LRMS Office by ALL Schools	May 24 to 31, 2013	School Heads
Printing of Assessment Tools	June 1 to 7, 2023	LR PDO, Librarian & Staff
Segregation of Assessment Tools	June 8-9, 2023	Literacy & Numeracy EPSs
Distribution of Assessment tools to the DFACT Team Leader	June 9, 2023 (1PM to 4:00PM)	Literacy & Numeracy EPSs

B. OTHER PREPARATORY TASKS

Date	Activity	Persons Involved	Venue/ Place
May 29-30, 2023	Submission of LIST OF LEARNERS (per grade level and per section, with signature of the class adviser, duly noted by the school head; endorsed by the PSDS)	Class Advisers School Head PSDS DFACT	Submission to the DFACT Team Leader / Members
June 6, 2023 at 9:00-11:00 AM	Orientation Meeting	CID Chief EPS in-charge of L & N School Heads	San Fernando CS

