



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City


May 15, 2023

DIVISION MEMORANDUM
NO. 275 s. 2023

To: Chief, Curriculum Implementation Division
DFTACT 1 Members
NTCNHS School Head, Assistant Principal
NTCNHS SHS Teachers
All Others Concerned

TECHNICAL ASSISTANCE PROVISION ON THE CONDUCT OF SMEA

1. In view of the desire to ensure compliance to unify, strengthen and sustain the technical assistance provision efforts of the Division Field Technical Assistance Composite Team 1 (DFTACT-1) to the schools of District Learning Center I, the office of the Curriculum Implementation Division, the DFTACT Team 1 will conduct the focus group discussion to thresh out priority issues and concerns relative to the conduct of SMEA of Northern Tacloban City National High School Senior High School teachers and it's mentor on May 19, 2023.
2. The DFTACT team 1 chaired by the CID chief, DFTACT Focal Person (EPS), and other members will spearhead in the conduct of the DFTACT through FGD engagement to provide TA on the implementation and the conduct of SMEA AIP and KRA based to Northern Tacloban City National High School SHS teachers.
3. The NTCNHS SHS coordinator/focal person will prepare the data relative to CY 2023 Q1 AIP based operations and CY 2022 Q4 CY KRA based performance.
4. Participants in this activity are the DFTACT 1 members, NTCNHS school head, assistant principal to the senior high school and SHS teachers.
5. Expenses incurred relative to this activity shall be charged against local fund/Division fund/School MOOE or other school sources of fund subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.


JUDELLA R. LUMPAS EdD., CESO VI
Schools Division Superintendent

