



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City

May 16, 2023

DIVISION MEMORANDUM

No. 233 s. 2023

SUBMISSION OF IPBT MONITORING TOOL FOR MENTEES, CERTIFICATE OF COMPLETION BY COURSE WITH EXIT QUIZ RATING AND OTHER IPBT RELATED MOV'S

**To: CHIEFS, SGOD AND CID
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
SCHOOL HEADS
ALL OTHERS CONCERNED**


1. This Office, through the Human Resource Developmet Section announces the Submission of Induction Program for Beginning Teachers (IPBT) Monitoring Tool, Certificate of Completion by Course with Exit Quiz Rating and Other IPBT Related MOV's (**Hard Copy**) to HRDS Office. on **May 26, 2023**.

2. This aims to a) check the current status of IPBT mentees/portfolios; and b) come up with baseline data on Induction Program for Beginning Teachers per school and c) submission of report to the central office

3. Attached is PBT Monitoring Tool for Teachers to be accomplished by IPBT mentee signed and approved by Mentors/School Head and Public School District Suoerisors. Please note that there shall be **"NO SUBMISSION NO CERTIFICATE POLICY"**.

4. In addition, the mentees portfolios and other IPBT Implementation MOV's shall be displayed in IPBT Hub per school.

5. Immediate dissemination of and compliance of this Memorandum are highly desired.


JUDELLA R. LUMPAS, EdD, CESO VI
Schools Division Superintendent



5/17/23
16:15



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IPBT MONITORING TOOL FOR TEACHER/MENTEES

A. PART I. Personal Information

Name of Newly hired Teacher: _____
School: _____
Division: _____
Age: _____ Sex: _____
Contact Number/s: _____
Email address: _____
Position / Designation: _____
Grade Level/s Being Taught: _____
Subject Areas Being Taught: _____
Date Hired @ DEPED: _____
Name of Mentor: _____

B. Progress Monitoring

TIP Coursebook #	Date Accomplished	Summative Assessment Score/ Certificate	Remarks
Coursebook 1			
Coursebook 2			
Coursebook 3A			
Coursebook 3B			
Coursebook 3			
Coursebook 4			
Coursebook 5			
Coursebook 6			

C. Monitoring and Evaluation of the Program Implementation

Issues and Concerns Encountered	Solutions	Recommendations

1. What are your best takeaways from IPBT as a newly hired teacher?

2. What interventions, resources and other activities helped you in the conduct of the IPBT?

3. Are there general points for improvement of the IPBT implementation which you would like to suggest?

Prepared by:

Mentee

Noted:

Mentor School Head

Approved:

PSDS