

Republic of the Philippines Department of Education REGION VIII - EASTERN VISAYAS SCHOOLS DIVISION OF TACLOBAN CITY

May 2, 2023

DIVISION MEMORANDUM No. _233___, s.2023

ADJUSTMENT WORKSHOP OF THE 2023 DIVISION ANNUAL IMPLEMENTATION PLAN

TO:

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

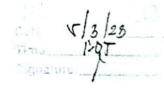
OFFICE OF THE CURRICULUM IMPLEMENTATION DIVISION

OFFIVE OF THE SCHOOL GOVERNANCE AND OPERATIONS DIVISION

ALL OTHERS CONCERNED

- This Office, through the Planning and Research Section and the Monitoring and Evaluation Unit
 of the SGOD announces the conduct of Adjustment Workshop of the 2023 Division Annual
 Implementation Plan on June 8 & 9, 2023. Venue to be announced later.
- 2. The objectives of the said adjustment workshops are:
 - 2.1. Employ the adjustment to the strategic plans of the 3 functional divisions,
 - 2.2. Adjust the timelines as to the implementation of the activities fall short on their original schedule,
 - 2.3. Modify, update, and employ changes on the details reflected in the PMIS as to the accomplished and not yet accomplish deliverables/planned outputs.
- 3. The participants of the said activity are the following:

Name	Position	Functional Division	
SDS Judella R. Lumpas, CESO VI	Schools Division Superintendent	OSDS	
Francisco A. Anchojas	Administrative Officer V	OSDS	
Naisy M. Brosas	Administrative Officer II	OSDS (Secretariat)	
Rodel R. Naval	AO V/Budget Officer	OSDS	
Ma. Nessa L. Homeres	Division Accountant	OSDS	
Mark Chester Anthony G. Tamayo	Chief Education Supervisor	CID	
Dr. Juliet L. Lim	Education Program Supervisor	CID	
Dr. Gretel Laura M. Cadiong	Education Program Supervisor	CID	
Dr. David C. Alcober	Public Schools District Supervisor	CID	
Grace C. Zanoria	Education Program Specialist II	CID(Secretariat)	



Dr. Melani D. Escobarte	Chief Education Supervisor	SGOD	
Dr. Delilah Delos Santos	Education Program Supervisor	SGOD	
Roger D. Dagale	Senior Education Program Specialist	SGOD	
Angelo V. Alcaraz	Planning Officer III	SGOD	
lmah L. Pertible	Administrative Officer II	SGOD (Secretariat)	
Jim Lodevico	Administrative Aide VI	PMIS In-Charge	

- 4. The designated functional division's secretariat shall bring laptops and the electronic copies their functional division AIPs ready for review and adjustments.
- 5. Activity and Budgetary Matrices are hereby attached for reference.
- 6. Expenses incurred in the conduct of this activity shall be charged to Division MOOE subject to procurement, accounting, and auditing rules and regulations.

7. For guidance and compliance of all concerned.

JUDELLA RUIZ-LUMPAS EdD, CESO VI

Schools Division Superintendent

PRS-SGOD

ACTIVITY IMPLEMENTATION MATRIX

ADJUSTMENT WORKSHOP OF THE 2023 DIVISION ANNUAL IMPLEMENTATION PLAN

June 8 & 9, 2023

Date	Activity	In-charge	
June 8, 2023 (Day 1)		-	
8:00-9:00 am	Registration	lmah L. Pertible	
9:00-9:30 am	Opening Program	Angelo V. Alcaraz	
	Statement of Purpose	Dr. Melani D. Escobarte	
	Inspirational Message	Dr. Judella R. Lumpas	
10:00-11:00 am	Reporting of the Status of	Roger D.Dagale	
	Q1 & 2 PIR/DMEA		
11:00-12:00 noon	Reporting of Financial Status	Rodel R. Naval	
12:00 noon-1:00 pm	Lunch		
1:00- 5:00 pm	Workshop Proper	3 Functional Division Participants	
June 9, 2023 (Day 2) 8:00-8:30 am 8:30 am-12:00 noon	Management of Learning Workshop Proper	Angelo V. Alcaraz 3 Functional Division Participants	
12:00 noon- 1:00 pm	Lunch		
1:00-4:00 pm	Presentation of Outputs	3 Functional Division Participants	
4:00-5:00 pm	Closing Program/Distribution of Certificates Closing Message	Angelo V. Alcaraz Mark Chester Anthony G. Tamayo	

Prepared by:

ANGELO Y. ALCARAZ

Planning officer III

ROGER D. DAGA

Recommending Approval

MELANI D. ESCOBARTE PhD

Chief, SGOD

APPROVED:

JUDELLA RUIZ-LUMPAS EdD, CESO YI

Schools Division Superintendent

PRS-SGOD

BUDGETARY MATRIX ADJUSTMENT WORKSHOP OF THE 2023 DIVISION ANNUAL IMPLEMENTATION PLAN

lune	2	2	Q	2023
June	O	CX	2,	2023

Particulars	Unit Price	No. of Pax	Total
Provision of Meals (snacks and lunch for 2 days) venue and backdrop tarp with function sound system,	1000.00	16	32,600.00 (Charged to Division MOOE)
microphones, projector, and white screen with provision of 2 buffers			

Prepared by:

ANGELO V. ALCARAZ

Planning Officer III

Funds available:

RODEL R NAVAL

Division Rudget Officer

ROGER D. DAGALE

SEPS/M&E

MA NESSAL HOMER

Division Accountant

Recommending Approval:

MELANI D. ESCOBARTE PhD

Chief, SGOD

APPROVED:

JUDELLA RUÌZ-LUMPAS EdD, CESO VI

Schools Division Superintendent