



Republic of the Philippines
Department of Education
Region VIII

SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City

January 16, 2023

DIVISION MEMPRANDUM

No. 153, s. 2023

**3rd DIVISION MANAGEMENT COMMITTEE MEETING
FOR PUBLIC SCHOOL ADMINISTRATORS CALENDAR YEAR 2023**

**TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
DIVISION CHIEFS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
EDUCATION PROGRAM SUPERVISORS
PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
SECTION AND UNIT HEADS
ALL OTHERS CONCERNED PERSONNEL**

1. This office announces the Conduct of the 3rd Division Management Committee Meeting for Public School Administrators, Calendar Year 2023 on April 12, 2023, venue to be announced on a letter date through an issuance of advisory. The 3rd Division MANCOM is hosted by SGOD and co-hosted by DLC VIII headed by PSDS Dr. David C. Alcober.
2. The participants are all 60 Public School Heads from Elementary and Secondary Schools, 10 Public School District Supervisors, 11 Education Program Supervisors from CID and SGOD, 20 Section and Unit Heads and selected Division Program Coordinators of CID and SGOD and OSDS, TWG and EMCVEE, 2 Division Chiefs, ASDS and SDS, a total of 102 participants in **corporate attire**.
3. A registration of Php 1,000 shall be collected from the participants charged to School/Local funds subject to usual accounting, auditing and procurement rules and regulations. Collected amount shall defray expenses relative to the conduct of the 3rd Division MANCOM that shall cover the 2 snacks, 1 lunch, tarp and other incidental expenses incurred.
4. For information, guidance and compliance of all concerned.

MARIZA S. MAGAN, EdD, CESO V
Schools Division Superintendent

RELEASED
Date: 3/27/23
Time: 4:00
Signature: _____