



Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Tacloban City



February 16, 2023

Date

002-GSA50-CY2023

BAC Sec. Quotation No:

Project Reference #:

Name of the Project: **Procurement of SGOD OFFICE SUPPLIES 1ST QUARTER 2023**
(Procurement is by LOT)

Location of the Project: Tacloban City

REQUEST FOR QUOTATION

Please quote your lowest price on the

Procurement of SGOD OFFICE SUPPLIES 1ST QUARTER 2023
(Procurement is by LOT)

as specified below and submits your quotation duly signed by your representative not later than

February 21, 2023 9:00 AM

1. The approved budget for the contract is :
2. Duration of Bidding is within:
3. Closing Date and Time:
4. Expected Date of Delivery/Date of Activity:

PHP		72,648.00
February 16, 2023	to	February 21, 2023
February 21, 2023	/	9:00 AM

Signed
EDGAR Y. TENASAS
 ASDS/BAC Chairman

TERMS AND CONDITIONS :*(Failure to comply with the following requirements shall result in the disqualification of your bid) :*

A.

1. Use this prescribed form and all entries herein must be typewritten/printed legibly.
2. Bids exceeding the ABC shall be disqualified.
3. Multiple bids are not allowed.
4. E-mail/submit one copy of Sealed Quotation to the BAC Secretariat.
5. Absence and/or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver.
6. Place of delivery is DepEd City Division Office, Real Street, San Fernando Compound, Tacloban City to be done within immediate days from receipt of the order.

B.

Eligibility Requirements

Class "A" Documents

PhilGEPS Certificate of Registration and Membership "Platinum" in accordance with Section 8.5.2 of the IRR.

- a. Registration Certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration
- b. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located;
- c. Tax Clearance per E.O. No. 398, series 2005, as finally reviewed and approved by the BIR;
- d. Delivery Receipt registered in BIR
- e. Audited Financial Statements stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;

Contact Person:

Mark Chester Anthony Gariando Tamayo
 BAC SECRETARIAT
 Real St, Tacloban City
 Leyte
 Philippines 6500
 09161216964/09474912951
tcdobacsecretariat@gmail.com



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Tacloban City



Date: _____

TO: SBAC, Dep.ED. CDO
Real Street San Fernando Compound
Tacloban City

I/We waive the right to be personally present at the opening of bids for the:
Procurement of SGOD OFFICE SUPPLIES 1ST QUARTER 2023
(Procurement is by LOT)

Very truly yours,



Republic of the Philippines
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Tacloban City



Date: _____

CERTIFICATION

This is to certify that, the undersigned, have this day received from the Office of the Schools Division Superintendent, DepEd City Division Office, Real Street, Tacloban City. Notice to the Bidders/Request for Quotation of Prices of Food Catering Goods, Supplies, Materials and Equipments for the use in the office which will be opened on February 21, 2023 9:00 AM, 2022 at DepdTacloban City Division Office, Real Street, Tacloban City

NAME OF BIDDER: _____
SIGNATURE OF BIDDER/REPRESENTATIVE: _____
DATE AND TIME: _____

