NG FOOM

Republic of the Philippines **Department of Education**Region VIII

SCHOOLS DIVISION OF TACLOBAN CITY





February 16, 2023 002-GSA50-CY2023 Date BAC Sec. Quotation No: Project Reference #: Name of the Project: **Procurement of SGOD OFFICE SUPPLIES 1ST QUARTER 2023** (Procurement is by LOT) Location of the Project: Tacloban City REQUEST FOR QUOTATION Please quote your lowest price on the **Procurement of SGOD OFFICE SUPPLIES 1ST QUARTER 2023** (Procurement is by LOT) as specified below and submits your quotation duly signed by your representative not later than February 21, 2023 9:00 AM 1. The approved budget for the contract is: 72,648.00 2. Duration of Bidding is within: February 21, 2023 February 16, 2023 to 9:00 AM 3. Closing Date and Time: February 21, 2023 4. Expected Date of Delivery/Date of Activity: Signed **EDGAR Y. TENASAS** ASDS/BAC Chairman TERMS AND CONDITIONS: (Failure to comply with the following requirements shall result in the disqualification of your bid): 1. Use this prescribed form and all entries herein must be typewritten/printed legibly. 2. Bids exceeding the ABC shall be disqualified. 3. Multiple bids are not allowed. 4. E-mail/submit one copy of Sealed Quotation to the BAC Secretariat. 5. Absence and/or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver. 6. Place of delivery is DepEd City Division Office, Real Street, San Fernando Compound, Tacloban City to be done within immediate

В.

Eligibility Requirements

days from receipt of the order.

Class "A" Documents

PhilGEPS Certificate of Registration and Membership "Platinum" in accordance with Section 8.5.2 of the IRR.

Registration Certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration

Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located;

c. Tax Clearance per E.O. No. 398, series 2005, as finally reviewed and approved by the BIR;

Delivery Receipt registered in BIR

Audited Financial Statements stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;

Contact Person:

Mark Chester Anthony Gariando Tamayo

BAC SECRETARIAT
Real St, Tacloban City
Leyte
Philippines 6500
09161216964/09474912951
tcdobacsecretariat@gmail.com

Republic of the Philippines

Department of Education



Regional Office No. VIII

SCHOOLS DIVISION OF TACLOBAN CITY



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT



RIV No.____

Τo **QUOTATION FORM** UNIT **TOTAL** QTY UNIT **DESCRIPTION OF ARTICLE** REMARKS PRICE PRICE 144 PCS SIGN PEN, PILOT BLACK (HI-TECH POINT 5.0) SIGN PEN, PILOT BLUE (HI-TECH POINT 5.0) PCS 138 42 **PACKS BATTERY (DOUBLE AA (WITH 2PCS/BLISTES PACK)** PACKS **TOILET TISSUE PAPER (2PLY 12 ROOLS/PACK)** 43 **BOTTLES** INK CARRIDGE EPSON (T6641 BLACK) 5 **INK CARRIDGE EPSON (T6642 CYAN)** 5 **BOTTLES BOTTLES INK CARRIDGE EPSON (T6643 MAGENTA) BOTTLES INK CARRIDGE EPSON (T664 YELLOW)** 4 11 **BOTTLES INK CARRIDGE EPSON (L3110 BLACK)** 11 **BOTTLES INK CARRIDGE EPSON (L3110 CYAN)** INK CARRIDGE EPSON (L3110 MAGENTA) 10 BOTTLES **INK CARRIDGE EPSON (L3110 YELLOW) BOTTLES** 10 **BOTTLES** INK CARRIDGE BROTHER LC539XL BLACK BOTTLES **INK CARRIDGE BROTHER LC539XL MAGENTA** 4 BOTTLES INK CARRIDGE BROTHER LC539XL CYAN 4 INK CARRIDGE BROTHER LC539XL YELLOW **BOTTLES** 4 DTR (DAILY TIME RECORD) 30 **PADS** Open at: DepEd Tacloban City Division _ 2023 _AM _ The above quuoted price are inclusive of all costs and applicable taxes. I HEREBY CERTIFY that I am in a position to furnish the above articles and quantities stated except those marked "NONE". The terms and conditions specified above and at the back of this form are hereby offered. Official/ Designation Telephone No: Fax No: NAME OF COMPANY Cellphoone No: Email Address ADDRESS Date: Canvass Server:



Republic of the Philippines Department of Education Region VIII SCHOOLS DIVISION OF TACLOBAN CITY Tacloban City



TO: SBAC, Dep.ED. CDO
Real Street San Fernando Compound
Tacloban City

e waive the right to be personally present at the opening of bids for the:	
ocurement of SGOD OFFICE SUPPLIES 1ST QUARTER 2023	
rocurement is by LOT)	
	Very truly yours,



Republic of the Philippines Department of Education Region VIII SCHOOLS DIVISION OF TACLOBAN CITY Tacloban City



CERTIFICATION

This is to certify that, the undersigned, have Office, Real Street, Tacloban City. Notice to the Biddders/Requ	uest for Quotation of Prices of Food	d Catering Goods, Supplies, Materials	and
Equipments for the use in the office which will be opened on Office, Real Street, Tacloban City NAME OF BIDDER:	February 21, 2023	9:00 AM ,2022 at DepdTacloban	City Division
SIGNATURE OF BIDDER/REPRESENTATIVE: DATE AND TIME:			