



Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Tacloban City



February 1, 2023

Date

001-CSA50-CY2023

BAC Sec. Quotation No:

Project Reference #:

Name of the Project:

**Procurement of Food, Venue & Accommodation: 2ND DIVISION MANAGEMENT
 COMMITTEE MEETING FOR CY2023**

Location of the Project:

Tacloban City

REQUEST FOR QUOTATION

Please quote your lowest price on the

**Procurement of Food, Venue & Accommodation: 2ND DIVISION MANAGEMENT
 COMMITTEE MEETING FOR CY2023**

as specified below and submits your quotation duly signed by your representative not later than

February 6, 2023

9:00 AM

1. The approved budget for the contract is :
2. Duration of Bidding is within:
3. Closing Date and Time:
4. Expected Date of Delivery/Date of Activity:

PHP		330,000.00	
February 1, 2023	to	February 6, 2023	
February 6, 2023	/	9:00 AM	

Signed

EDGAR Y. TENASAS
 ASDS/BAC Chairman

TERMS AND CONDITIONS : (Failure to comply with the following requirements shall result in the disqualification of your bid) :

A.

1. Use this prescribed form and all entries herein must be typewritten/printed legibly.
2. Bids exceeding the ABC shall be disqualified.
3. Multiple bids are not allowed.
4. E-mail/submit one copy of Sealed Quotation to the BAC Secretariat.
5. Absence and/or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver.
6. Place of delivery is DepEd City Division Office, Real Street, San Fernando Compound, Tacloban City to be done within immediate days from receipt of the order.

B.

Eligibility Requirements

Class "A" Documents

PhilGEPS Certificate of Registration and Membership "Platinum" in accordance with Section 8.5.2 of the IRR.

- a. Registration Certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as required in the BDS;
- b. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located;
- c. Tax Clearance per E.O. No. 398, series 2005, as finally reviewed and approved by the BIR;
- d. Philippine Contractors Accreditation Board (PCAB) license and registration; and (For Infra only)
- e. Audited Financial Statements stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;

Contact Person:

Mark Chester Anthony Gariando Tamayo
 BAC SECRETARIAT
 Real St, Tacloban City
 Leyte
 Philippines 6500
 09161216964/09474912951
tcdobacsecretariat@gmail.com



Republic of the Philippines
Department of Education
 Regional Office No. VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Real Street, Tacloban City



RIV No. _____

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

To _____

QUOTATION FORM

QTY	UNIT	DESCRIPTION OF ARTICLE	UNIT	TOTAL	REMARKS
			PRICE	PRICE	
		Food, Venue & Accommodation: 2ND DIVISION MANAGEMENT			
		COMMITTEE MEETING FOR CY2023			
		February 27-28, 2023 (2 Days)			
110	pax	DAY 1 (February 27, 2023) (Food, Venue & Accommodation)			
		Breakfast (Buffet)			
		AM Snack/s			
		Lunch (Buffet): 2 Main Dishes, 1 side dish, Rice, desserts and softdrinks			
		PM Snack/s			
		Dinner (Buffet): 2 Main Dishes, 1 side dish, Rice, desserts and softdrinks			
110	pax	DAY 2 (February 28, 2023) (Food & Venue)			
		Breakfast (Buffet)			
		AM Snack/s			
		Lunch (Buffet): 2 Main Dishes, 1 side dish, Rice, desserts and softdrinks			
		PM Snack/s			
		REQUIREMENT & SPECIFICATIONS:			
		1) Venue Must Be In Marabut, Samar Area & 40 Kilometers Radius			
		Distance from SDO Tacloban City			
		2) Internet Speed Must Not Less Than 150MBPS			
		3) 4 Pax/Room Accomodation No Bed Sharing w/ Comfort Room in			
		Inside Room Accomodation			
		4) Open Grounds for Outdoor Activities			
		5) Extra Room for Breakout Activities			
		6) Basic House Lights & Sorround Sound System			
		7) Must have a 2 Wireless Microphone in the Conference Room			
		8) Venue must have Stage and Podium			

Open at: DepEd Tacloban City Division _____ AM _____ PM ,On _____ 2023

The above quoted price are inclusive of all costs and applicable taxes.

I HEREBY CERTIFY that I am in a position to furnish the above articles and quantities stated except those marked "NONE". The terms and conditions specified above and at the back of this form are hereby offered.

 Official/ Designation

 NAME OF COMPANY

 ADDRESS

Canvass Server: _____

Telephone No: _____

Fax No: _____

Cellphone No: _____

Email Address _____

Date: _____



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City



Date: _____

TO: SBAC, Dep.ED. CDO
Real Street San Fernando Compound
Tacloban City

I/We waive the right to be personally present at the opening of bids for the:
Procurement of Food, Venue & Accommodation: 2ND DIVISION MANAGEMENT
COMMITTEE MEETING FOR CY2023

Very truly yours,



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City



Date: _____

CERTIFICATION

This is to certify that, the undersigned, have this day received _____ from the Office of the Schools Division Superintendent, DepEd City Division Office, Real Street, Tacloban City. Notice to the Bidders/Request for Quotation of Prices of Food Catering Goods, Supplies, Materials and Equipments for the use in the office which will be opened on February 6, 2023 at 9:00 AM, 2022 at DepdTacloban City Division Office, Real Street, Tacloban City

NAME OF BIDDER: _____
SIGNATURE OF BIDDER/REPRESENTATIVE: _____
DATE AND TIME: _____

