

Republic of the Philippines Department of Education Region VIII SCHOOLS DIVISION OF TACLOBAN CITY Tacloban City



042-CSA50-CY2022 BAC Sec. Quotation No.

October 27 2022

Date

Project Reference #: Name of the Project:

Procurement of Food & Venue: CAPABILITY BUILDING CUM INDUCTION PROGRAM FOR NEWLY ADMINISTRATIVE OFFICER II PERSONNEL

Location of the Project:

# **REQUEST FOR QUOTATION**

Please quote your lowest price on the

Procurement of Food & Venue: CAPABILITY BUILDING CUM INDUCTION

PROGRAM FOR NEWLY ADMINISTRATIVE OFFICER II PERSONNEL

as specified below and submits your quotation duly signed by your representative not later than

- 1. The approved budget for the contract is :
- 2. Duration of Bidding is within:
- 3. Closing Date and Time:
- 4. Expected Date of Delivery/Date of Activity:

November 7, 2022		9:00 AM
PHP		198,000.00
November 2, 2022	to	November 7, 2022
November 7, 2022	1	9:00 AM

Signed EDGAR Y. TENASAS ASDS/BAC Chairman

TERMS AND CONDITIONS :(Failure to comply with the following requirements shall result in the disqualification of your bid) :

- A
- 1. Use this prescribed form and all entries herein must be typewritten/printed legibly.
- 2. Bids exceeding the ABC shall be disqualified.
- 3. Multiple bids are not allowed.
- 4. E-mail/submit one copy of Sealed Quotation to the BAC Secretariat.
- 5. Absence and/or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver.
- 6. Place of delivery is DepEd City Division Office, Real Street, San Fernando Compound, Tacloban City to be done within immediate

days from receipt of the order.

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#### **Eligibility Requirements**

#### Class "A" Documents

PhilGEPS Certificate of Registration and Membership "Platinum" in accordance with Section 8.5.2 of the IRR.

Registration Certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as required in the BDS; а Nayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located; b Tax Clearance per E.O. No. 398, series 2005, as finally reviewed and approved by the BIR; Philippine Contractors Accreditation Board (PCAB) license and registration; and (For Infra only) Audited Financial Statements stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;

Contact Person:

Mark Chester Anthony Gariando Tamayo BAC SECRETARIAT Real St, Tacloban City Leyte Philippines 6500 09161216964/09474912951 tcdobacsecretariat@gmail.com



Republic of the Philippines Department of Concation Regional Office No. VIII SCHOOLS DIVISION OF TACLOBAN CITY Real Street, Tacloban City



RIV No.\_

#### OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

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## UNIT TOTAL QTY UNIT DESCRIPTION OF ARTICLE REMARKS PRICE PRICE Food, Venue: CAPABILITY BUILDING CUM INDUCTION OF NEWLY ADMINISTRATIVE OFFICER II 55 November 16-17-18, 2022 pax DAY 1 (November 16, 2022) Breakfast (Buffet) AM Snack/s Lunch (Buffet): 2 Main Dishes, 1 side dish, Rice, desserts and softdrinks PM Snack/s DAY 2 (November 17, 2022) Breakfast (Buffet) AM Snack/s Lunch (Buffet): 2 Main Dishes, 1 side dish, Rice, desserts and softdrinks PM Snack/s DAY 3 (November 18, 2022) Breakfast (Buffet) AM Snack/s Lunch (Buffet): 2 Main Dishes, 1 side dish, Rice, desserts and softdrinks PM Snack/s **REQUIREMENT & SPECIFICATIONS:** 1) Buffer of 3 Pax in the Activity Dates 2) Internet Speed Must Not Less Than 150MBPS 3) 4 Pax/Room Accomodation No Bed Sharing w/ Comfort Room in Inside Room Accomodation 4) Open Grounds for Outdoor Acitivities 5) Extra Room for Breakout Activities 6) Basic House Lights & Sorround Sound System 7) 8 Sitters Table = 4 pax/table for the Physical Distancing 8) Venue must have Stage and Podium

#### **QUOTATION FORM**

Open at: DepEd Tacloban City Division \_\_\_\_\_AM \_\_\_\_PM ,On \_\_\_\_\_

The above quuoted price are inclusive of all costs and applicable taxes.

I HEREBY CERTIFY that I am in a position to furnish the above articles and quantities stated except those marked "NONE". The terms and conditions specified above and at the back of this form are hereby offered.

Official/ Designation

NAME OF COMPANY

ADDRESS

 Telephone No:

 Fax No:

 Cellphoone No:

 Email Address

 Date:

2022

Canvass Server:



Republic of the Philippines Department of Education Region VIII SCHOOLS DIVISION OF TACLOBAN CITY Tacloban City



Date:

TO: SBAC, Dep.ED. CDO Real Street San Fernando Compound Tacloban City

> I/We waive the right to be personally present at the opening of bids for the: <u>Procurement of Food & Venue: CAPABILITY BUILDING CUM INDUCTION</u> <u>PROGRAM FOR NEWLY ADMINISTRATIVE OFFICER II PERSONNEL</u>

> > Very truly yours,



Republic of the Philippines Department of Coucation Region VIII SCHOOLS DIVISION OF TACLOBAN CITY Tacloban City



Date:

### CERTIFICATION

This is to certify that, the undersigned, have this day received from the Office of the Schools Division Superintendent, DepEd City Division Office, Real Street, Tacloban City. Notice to the Biddders/Request for Quotation of Prices of Food Catering Goods, Supplies, Materials and Equipments for the use in the office which will be opened on <u>November 7, 2022</u> 9:00 AM ,2022 at DepdTacloban City Division Office, Real Street, Tacloban City

NAME OF BIDDER: SIGNATURE OF BIDDER/REPRESENTATIVE: DATE AND TIME: