



Republic of the Philippines  
Department of Education  
REGION VIII – EASTERN VISAYAS  
SCHOOLS DIVISION OF TACLOBAN CITY

**DIVISION MEMORANDUM**

February 03, 2023

No. 055 s. 2023

**RESETTING OF THE CONDUCT OF TECHNICAL TRAINING WORKSHOP FOR TEACHERS AND SCHOOL LEADER-MANAGERS ON SCHOOL PLANNING PROCESS AND STANDARDS**

TO : ASSISTANT SCHOOLS DIVISIONS SUPERINTENDENT  
FUNCTIONAL DIVISION CHIEFS  
PUBLIC SCHOOL DISTRICT SUPERVISORS  
PUBLIC ELEMENTARY & SECONDARY SCHOOL HEADS  
PUBLIC SCHOOL LIS OR BEIS COORDINATOR  
ALL OTHERS CONCERNED

1. This Office through the Planning & Research Section of SGOD respectfully informs the field on the resetting of this activity from February 13–15, 2023 to February 22–24, 2023 (Wednesday to Friday) at Sofia's Way Theater and Events Center, Real Street, Sagkahan District, Tacloban City.
2. This is due to prioritization of scheduled attended by Division Personnel/ Organizers of this activity set by Central Office & Regional Office.
3. All other provisions stipulated in the Division Memorandum No. 501, s.2021 shall remain and enforce and in effect.
4. Advisories shall be issued for the final activity flow of this 3-day Technical Training Workshop and other pertinent instructions if deemed necessary.
5. For information, guidance, and compliance of all concerned.

*MARIZA S. MAGAN, EdD, CESO V*  
School Division Superintendent  
PRS-SGOD



**RELEASED**

Date: 2/6/23

Time: 11:00 AM