



Republic of the Philippines  
**Department of Education**  
 Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

January 20, 2023

**DIVISION MEMORANDUM**

No. 031 s. 2023

**REITERATION OF EXISTING POLICIES AND RELATED GUIDELINES ON THE  
 CONDUCT OF EDUCATIONAL FIELD TRIPS AND OTHER SIMILAR  
 ACTIVITIES**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
 CID & SGOD CHIEF  
 EDUCATION PROGRAM SUPERVISORS  
 PUBLIC SCHOOLS DISTRICT SUPERVISORS  
 ELEMENTARY AND SECONDARY SCHOOL HEADS  
 DIVISION PARTNERSHIP FOCAL PERSONS  
 DIVISION UNIT HEADS  
 All Others Concerned

1. In reference to Regional Memorandum No. 046 s. 2023 and unnumbered Memorandum dated January 9, 2023, this Office directs the field to observe the existing policies and guidelines in the conduct of educational field trips and other similar activities involving learners in public elementary and secondary schools.
2. Attach said Memorandum contain the specific policies, guidelines, and reminders.
3. Immediate dissemination of this Memorandum is desired.

*[Handwritten Signature]*  
**MARIZA S. MAGAN EdD, CESO V**  
 Schools Division Superintendent

Enclosure: As stated

Reference: Regional Memo No.046 s. 2023, DepEd Unnumbered Memorandum

To be indicated in the Perpetual Index under the following subjects  
 EXTRA-CURRICULAR ACTIVITIES

POLICIES

Soc:Mob/yn/1-20-2023



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**RELEASED**

Date: 1/21/23

Time: 11:02

Signature: *[Handwritten Signature]*