



Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

DIVISION MEMORANDUM

No. 581, s. 2022

9 November 2022

For: **Assistant Schools Division Superintendent
 Chief Education Supervisors
 All Education Program Supervisors
 All Public Schools District Supervisors
 All Unit/Section Heads
 Division DRRM Officer
 All Public Elementary & Secondary School Heads
 All Public Elem. & Sec. School DRRM Coordinators
 All Others Concerned**

Subject: **REITERATION OF PARTICIPATION TO THE 2022 4th
 QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE
 DRILL (NSED) ACTIVITIES**

In relation to the approved National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 21, s. 2022 titled 'Conduct of the CY 2022 Quarterly Nationwide Simultaneous Earthquake Drill' and OUA Memorandum No. OUA-IN-090122-005 titled 'Reiteration of Participation to the 2022 3rd Quarter Nationwide Simultaneous Earthquake Drill Activities', the Schools Division Office of Tacloban City, through the Disaster Risk Reduction and Management Service (DRRMS), enjoins schools and offices to participate in the **2022 4th Quarter Nationwide Simultaneous Earthquake Drill (NSED)** on **Thursday, November 10, 2022, 9:00 AM.**

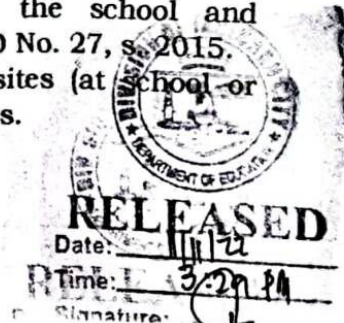
With this, all DepEd personnel and learners who have transitioned to in-person classes enjoined to practice the **"duck, cover, and hold"** procedure simultaneously at the set time, while observing minimum health standards.

In order to further raise awareness regarding the earthquake drill, School DRRM Coordinators are encouraged to:

1. Intensify the Information, Education, and Communication (IEC) campaign by displaying earthquake preparedness measures in offices and school bulletins or through online forums such as social media platforms and video conferences.
2. Discuss results of Family Earthquake Preparedness Homework with the PTA and barangay officials for consideration in the school and community preparedness planning, as mandated in DO No. 27, s. 2015.
3. Distribute maps containing evacuation routes and sites (at school or community) in coordination with LDRRMOs /BDRRMCs.



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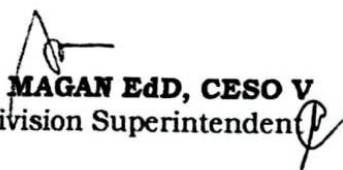
For more details, kindly refer to Enclosure No.1 of DepEd Order No.48 s. 2012. Additional preparedness and response measures are listed in Enclosure 2 of DepEd Order No. 33, s. 2021.

Proper documentation and post-activity evaluation are required. Therefore, all schools and offices are advised to make necessary preparations so that the required reports are submitted on time. Attached are the guidelines for the submission of the 3rd Quarter NSED Reports (**Annex A**).

Moreover, a copy of the DepEd NSED banner and other materials can be accessed through <https://bit.ly/DepEdNSED2022>. All are enjoined to promote the NSED social media activities and IEC materials released by the DepEd Disaster Risk Reduction and Management Service Facebook Page.

For queries and concerns on the aforementioned matters, please contact the **SDO Tacloban City - Disaster Risk Reduction and Management Service** through the Division DRRM Officer CRISVILL M. VILLAMOR at 09173153290 or email at crisvill.villamor@deped.gov.ph.

For immediate dissemination and appropriate action.


MARIZA S. MAGAN EdD, CESO V
Schools Division Superintendent





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Annex A

**Guidelines on the Submission of the 2022 4th Quarter Nationwide
Simultaneous Earthquake Drill (NSED) Reports**

All schools should thoroughly follow the guidelines below. Non-compliance is tantamount to the non-acceptance of said reports.

4th Quarter NSED Google Forms:

1. The School DRRM Coordinators shall fill out a google form link
<https://bit.ly/VisayasSchools4Q>
2. The School DRRM Coordinators shall accomplish the google form **not later than five (5) working days after quarterly NSED.**
3. In case schools are not able to access or fill out the Google Form due to internet connectivity issues, they may opt to use the attached reporting template (**Annex B. School Reporting Template**) and submit a copy through email to the respective Division DRRM Coordinator **not later than ten (10) working days after the quarterly NSED.**

