

Republic of the Philippines

Department of Education

Region VIII

SCHOOLS DIVISION OF TACLOBAN CITY

DIVISION MEMORANDUM

No. 633, S. 2022

TO

SCHOOL PRINCIPALS/SCHOOL HEADS of the ff. schools:

- a. Kapuso Village Integrated School
- b. Guadalupe Integrated School
- c. Greendale Residences Integrated School
- d. Ridgeview Park Integrated School
- e. St. Francis Elementary School
- f. North Hill Arbours Integrated School
- g. New Hope Elementary School

PUBLIC SCHOOLS DISTRICT SUPERVISORS

ALL OTHERS CONCERNED

FROM

MARIZA S. MAGAN, Ed.D., CESO V

Schools Division Superintendent

DATE

December 12, 2022

SUBJECT

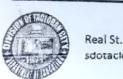
SUBMISSION OF SCHOOL'S STRATEGIC PLAN AND

SUPPORTING DOCUMENTS FOR THE REQUESTED USUFRUCT

AGREEMENT

- Pursuant to our request before the City Government of Tacloban to enter into a
 usufruct agreement with the DepEd Schools Division of Tacloban City for various
 schools, the Office of the City Mayor advised each of the requesting schools to submit
 a Strategic Plan to the Local School Board of Tacloban City. Accordingly, this is to
 streamline the process of requesting usufruct agreements for the school sites.
- In connection thereof, the following schools are directed to submit the following to the DepEd Schools Division of Tacloban City-Legal Unit on or before December 16, 2022;
 - a. Strategic Plan (should cover 10 years or longer)
 - b. School Profile





RELEASED
Date: 12-12-22
Time: 4:40



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- c. Site Development Plan or School Infrastructure Development Plan (showing the present infrastructure status of the school site and the proposed/future infrastructure project of the school)
- d. needed funding, if any
- e. other supporting documents such as letter of support from GPTA and Barangay stakeholders
- 3. Immediate dissemination and compliance with this Memorandum are desired.

