



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City

December 1, 2022

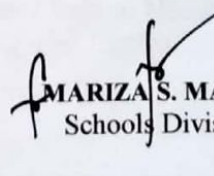
DIVISION MEMORANDUM

No. 626 s. 2022

**UPSKILLING OF DISTRICT SUPERVISORS AND SCHOOL HEADS ON INCLUSIVE EDUCATION
CUM ORIENTATION ON THE K TO 12 TRANSITION CURRICULUM FOR LEARNERS
WITH DISABILITIES (BATCH 3)**

**TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisor
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All others concerned**

2. In support of the Department's thrust on improving the education for learners with disabilities, the Schools Division of Tacloban City, through the Curriculum Implementation Division shall conduct on the Upskilling of District Supervisors and School Heads on Inclusive Education Cum Orientation on the K to 12 Transition Curriculum for Learners with Disabilities on **December 19-20, 2022 at San Fernando Central School, Gabaldon Building, Tacloban City.**
3. In view of the conference /orientation it is expected that the following objectives be attained:
 - a. Discuss the DepEd Inclusive Education Policy Framework;
 - b. Enhance the digital capabilities of School Heads in an inclusive setting;
 - c. Provide concrete understanding on the concepts, components and principles of K to 12 Transition Curriculum for learners with disabilities and
 - d. Create a plan of action in implementing inclusive education program in school.
4. The participants of this activity are the District Supervisors, Elementary and Secondary schools heads who are SPED program implementers.
5. Expenses incurred relative to this activity such as snacks, lunch, handouts and other training materials are chargeable against **SPED Program Support Fund 2022** subject to the usual accounting and auditing rules and procedures.
6. Immediate dissemination of this Memorandum is highly enjoined.


MARIZA S. MAGAN, EdD, CESO V
Schools Division Superintendent



RELEASED

Date: 12/1/22

Time: 9:27

Signature: [Signature]



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City

TRAINING DESIGN / PROPOSAL

Project Title:

**UPSKILLING OF DISTRICT SUPERVISORS and SCHOOL HEADS
ON INCLUSIVE EDUCATION (BATCH 3)**

Rationale:

The Department of Education , Schools Division of Tacloban City through the Curriculum Implementation Division is committed to providing a quality system of education that prepares young people for participation in Filipino society. This involves providing school experiences that enable learners to reach their potential, and develop the skills, attitudes and abilities they need to respond to the demands of a rapidly changing world. In pursuit of this commitment, a range of initiatives have been undertaken, to ensure equal access to quality education for all learners in the Division of Tacloban City

To ensure the implementation of inclusive education in all schools, this upskilling of school leaders and school front liners of the program deemed necessary to be properly oriented on the K to 12 Transition Curriculum for learners with disabilities and to reorient and update District Supervisors and School Heads with the latest policies, practices, and activities on inclusive education.

Objectives:

- a. Discuss the DepEd Inclusive Education Policy Framework;
- b. Enhance the digital capabilities of School Heads in an inclusive setting;
- c. Provide concrete understanding on the concepts, components and principles of K to 12 Transition Curriculum for learners with disabilities and
- d. Create a plan of action in implementing inclusive education program in school.

Participants:

18 Public Elementary and Secondary School Heads
5 Resource Speakers and Learning Facilitators

Day: December 19 & 20, 2022

Venue: San Fernando Central School, Gabaldon Building, Tacloban City

Expected Outputs

At the end of the workshop, the participants will be able to submit:

1. Understood and equipped with the DepEd inclusive education policy framework.
2. Enhanced the digital capabilities of School Heads in an inclusive setting;
3. Created a plan of action in implementing inclusive education program in school.

Materials Needed

Particular/Items	Quantity	Unit Cost	Total Cost
Tarpauline (4 x 8)	1 (4 x 8)	1000	800.00
Computer ink EPSON 003 (black)	1 bottle	350	350.00
bond paper- A4 sized (paper one)	1 ream	290.00	290.00
Specialty paper (A4 sized)	2 packs	95.00	190.00
Total			Php 1,630.00

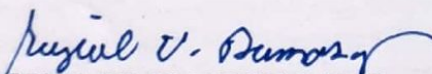
FOOD EXPENSES

No. of Participants	Budget per day	No. of Days	Total Amount
18 School Heads	Php 400 x 18	2 days	Php 14,400.00
5 Resource Speakers and Learning Facilitators	Php 400 x 5	2 days	Php 4,000.00
20 participants			Php 18,400.00


Overall Total: **Php 20,030.00**

Source of Fund: Program Support Fund for Special Education FY 2022

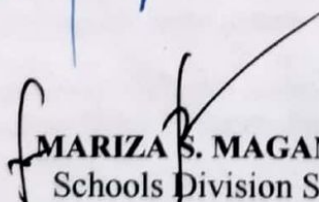
Prepared by:


MIGUEL JR. V. DUMAS, EdD
 EPS-Mathematics

Recommending Approval:


MARK CHESTER ANTHONY G. TAMAYO
 Chief, Curriculum Implementation Division

Approved:


MARIZA S. MAGAN, EdD, CESO V
 Schools Division Superintendent