



Republic of the Philippines  
**Department of Education**  
Region VIII  
**DIVISION OF TACLOBAN CITY**  
*Tacloban City*

November 18, 2022

**DIVISION MEMORANDUM**

No. 598 s, 2022

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 561 s, 2022: CAPABILITY BUILDING CUM INDUCTION OF NEWLY ADMINISTRATIVE OFFICER II**

**TO :** Assistant Schools Division Superintendent  
Administrative Officer V  
Human Resource Management Officer  
Supply Officer  
Records Officer  
Division Cashier  
Legal Officer  
Budget Officer  
BAC Secretariat Staff  
All Administrative Officer II  
All Others Concerned

1. In reference to **Division Memorandum No. 561, s. 2022** re: Capability Building Cum Induction of Newly Appointed Administrative Officer II announces that the meeting originally set on **November 16-18, 2022 (Wednesday-Friday)**, at **Hotel Alejandro, Paterno St., Tacloban City** shall be held on **November 23-25, 2022 (Wednesday-Friday)** following the attached activity matrix.
2. All other provision from the previous Memorandum remain in effect.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.

**MARIZA S. MAGAN, Ed.D., CESO**  
School Division Superintendent

*S. D. N. 2022*  
*5. 2022*



**RELEASED**

Date: 11/18/22

Time: 11:30 AM

Signature: [Signature]