



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

October 12, 2022

DIVISION MEMORANDUM

No. 522 s. 2022

**TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CID & SGOD CHIEFS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
ELEMENTARY AND SECONDARY PUBLIC SCHOOL HEADS
YFD MANUAL WRITERS/ FACILITATORS
All Others Concerned**

**SUBJECT: TRAINING WORKSHOP ON CRAFTING YOUTH FORMATION DIVISION (YFD)
MANUAL : GUIDE FOR SCHOOL COORDINATORS**

1. To empower the Filipino children on leadership skills necessary for nation-building, the Department of Education through the Bureau of Learner Support Services – Youth Formation Division (BLSS-YFD) provides capacity building activities and trainings to YFD Coordinators. These activities involve series of programs and projects that will allow the advisers to create, innovate and implement the activities for the learners centered on the core values *Maka-Diyos, Makatao, Makakalikasan at Makabansa*.
2. With the learning recovery efforts of the department, YFD aims to create a manual that will help each of the organizational advisers and coordinators in intensifying the programs and projects that involves the youth. In this challenge, the BLS-YFD will conduct the **Training-Workshop on Crafting Youth Formation Division (YFD) Manual: Guide for School Coordinators** on October 26-28, 2022 at San Fernando Central School, Gabaldon Building, Tacloban City (Day 1 and 2) and Haiyan Hotel and Resort (Day 3).
3. For Phase 1, the objectives of the said training-workshop are the following:
 - a. Create a manual for Supreme Pupil Government/ Supreme Student Government, Gulayan sa Paaralan Program and Youth for Environment in Schools Organization.
 - b. Identify mandated programs and projects to be implemented by the organizations, and
 - c. Craft sample action plans, innovations and communication letters.
4. Attached are the names of the participants, resource speakers and facilitators of this activity. This memorandum shall serve as **TRAVEL ORDER** of the participants.
5. Expenses incurred relative to the conduct of the aforementioned activity shall be charged against the **YFD Funds** subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Division Memorandum and compliance thereto are highly required.


MARIZA S. MAGAN EdD, CESO V
Schools Division Superintendent



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SocMob/snc/2022

RELEASED
Date: 10-17-22
Time: 9:30

Enclosure 1

Names of Participants

No.	Name of Teacher-Writers/ Facilitators	School/ Office
1	Trixie Joyce B. Pagayanan	Bagacay Elementary School
2	Marian V. Estonio	Manlurip Elementary School
3	Josievile P. Nacilla	Kapangian Central School
4	Ruel Penalosa	Cirilo Roy Montejo National High School
5	Marc Wilson B. Heriales	Antonio Balmes National High School
6	Joyful Mark Garnace	North Hill Arbour Integrated School
7	Edgardo B. Esperas	Lucio Vivero Memorial Central School
8	Jeanie A. Fevidal	Nulatula Elementary School
9	Rowena F. Espera	Fisherman's Village Elementary School
10	Genefil Amistoso	Fisherman's Village Elementary School
11	Felicidad Q. Villalino	Salvacion Elementary School
12	Jessica Elizan	San Jose Central School
13	Romeo Pestilos Jr.	Scandinavian National High School
14	Edu Caguicla	Leyte National High School
15	Reynaldo P. Pagayanan	Nulatula Elementary School
16	Eloisa P. Acedillo	Cabalawan Elementary School
17	Gretel Laura M. Cadiong	Division Office
18	June Dominique Tan	Division Office
19	Sonia Cabalona	Division Office
20	Evangeline Badrina	Division Office
21	Jennith S. Gabisay	Division Office