



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City

Division Memorandum
 No. 503,s. 2022

TO : Assistant Schools Division Superintendent
 Chief Education Supervisors
 Elementary School Heads
 Qualified Applicants
 All Others Concerned

FROM : **MARIZA S. MAGAN, Ed.D., CESO V**
 Schools Division Superintendent

DATE : October 3, 2022

SUBJECT : **LIST OF QUALIFIED APPLICANTS ON DIVISION MEMORANDUM NO.381, s.2022 RECRUITMENT AND SELECTION OF APPLICANTS FOR NON-TEACHING VACANT POSITIONS (ADAS II & III)**

1. In relation to the released Division Memorandum No. 381 s.2022 entitled Recruitment and Selection of Applicants for Non-Teaching Vacant Positions, the following updates are given:

A. List of Qualified Applicants:

ADMINISTRATIVE ASSISTANT II

1	ABANES	VINA		14	AQUINO	QUEENSTEIN	A
2	ABASOLO	JENNILYN	D	15	ARSOLON	QUENNA MARIE	B
3	ABELLA	JANICE	B	16	AVELINO	MA. KHYZMETTE JANE	M
4	ABELLA	MICHELLE	A	17	BADUYA	JAZELLE	T
5	ABREA	AISA	E	18	BALAIS	GLADYS	A
6	ABUDE	MICHELLE	R	19	BALLAIS	SHEILA ANGELU	
7	ADIZAS	SAMUEL	T	20	BALURAN	LEO	A
8	AGUIRRE	SIMEON JR.	S	21	BARRANTES	CARLA MAE	P
9	AGUSTIN	MARY GRACE	B	22	BATICAN	ROMEO	C
10	ALBAO	KEITH	B	23	BAUTISTA	ANDREW TEOFILO	R
11	ALMADEN	EDMON	L	24	BERINGUEL	SYLVETTE	S
12	ANDOQUE	SHARMAIME JOY	F	25	BERTOS	GISELLE	D
13	ANTONIO	WHENCY	O	26	BIOCO	RITCHEL	A



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RELEASED

Date: 10-11-22

Time: 11:30



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27	BORRICO	NICKO	H	55	LERIOS	JECYVEL	I
28	BRITENIA	KAYZEIL	L	56	LODEVICO	JIM	P
29	BUCATCAT	JUDE CONRAD	A	57	MALQUISTO	MELISSA	S
30	CAHAYAG	ERWIN	A	58	METRAN	MYTHA ANGELA	G
31	CAMINO	SHERLYN ANNE	B	59	OCENAR	EVANGELINE	A
32	CAMPOSANO	JAMILE	T	60	OGARDO	LILIBETH	C
33	CATINDOY	CRISTY MAE	S	61	OLMO	LYNEIL	C
34	CHAN	JIMARE	C	62	OYZON	ANGELU	P
35	CHAN	COLLEEN KAYE	N	63	PADERO	CHRISTIAN	L
36	COMBRAS	KIM	R	64	PAGLINAWAN	MARY CATHERINE	F
37	CUAZON	REJANE	C	65	PALANAS	MARICEL	C
38	DANO	KORINNE NICHOL		66	PEREZ	JENNYLYN	V
39	DAROY	LYN	L	67	PLACA	CHARIVIC	M
40	DE LOS REYES	EMMALYN	C	68	PULMA	ERGIN PAUL	P
41	DE LOS SANTOS	MICHELLE	G	69	PUSO	JULIET	A
42	ESTONIO	GARYROSE	G	70	QUILLA	PHOEBE KAY	C
43	FABRA	IRENE	O	71	RENOMERON	MARY ANN	M
44	FERNANDEZ	MAUREEN MAY	R	72	ROSALLOSA	VANESSA	E
45	FRANCISCO	JENNIFER	C	73	ROSTATA	MARIA DULCE	
46	GAMBALA	JESUS	M	74	SALAMIDA	JESSA RHEA	D
47	GARCIA	GLINA ROSELE	B	75	SICOY	ETHEL JOY	
48	GEREZ	FAREDA	C	76	SIMBAJON	MARY ANN	B
49	GUIAL	KLIM LESTER	L	77	SOLANA	JESSA	V
50	HERMANO	LOVELY MONICA	E	78	SUAREZ	ANGEL	C
51	HOMERES	MAILYN	C	79	SUPERABLE	SHERYL	P
52	JARDIN	ALONA LYN	E	80	TABLATE	SHIRLEY	B
53	JUABAN	JNADETTE GRACE	A	81	TIBE	KIMBERLY JANE	D
54	KALINGAG	HONEYLEEN	K	82	TOMAS	LEA	C





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83	TORRECHIVA	MARVIN	C
84	URBIZONDO	WILTON	P

85	UY	HILLARY HAZEL	G
86	VILLAJOS	JOSEPHINE	B

ADMINISTRATIVE ASSISTANT III

1	ABANES	VINA	
2	ABUDE	MICHELLE	R
3	ALBAO	KEITH	B
4	ALLOSADA	LUTCHEL HONEY GRACE	M
5	ALVERO	RALF	S
6	AMANDE	BEVERLYN	B
7	ARGUELLES	REALEN	G
8	ARIZO	RYAN	I
9	ASTILLA	SHERA	M
10	AVELINO	MA. KHYZMETTE JANE	M
11	BACOTO	RONNIE	E
12	BAGUNAS	RONALYN	A
13	BAJEN	CRYSTAL MAE	P
14	BARDIAGO	ROSENDO	R
15	BATICAN	ROMEO	C
16	BAUTISTA	ANDREW TEOFILO	R
17	BERBES	CONCEPCION	I
18	BERNIDO	MA. RUSSELL	G
19	BORRICO	NICKO	H
20	BRETINIA	IRENE	C
21	CALINAO	DANTE	O
22	CAPACIO	ROSIDRO	N
23	CATALOGO	COLEEN HAINA	I
24	CAYANONG	JOYCE	M

25	COLETE	GENESIS ALEJANDRO	R
26	COLMO	JANREY	A
27	DACUTANAN	RODOLFO JR	
28	DAROY	LYN	L
29	DELBO	EDWARD	B
30	DELIMA	ALINODORA	V
31	ENRIQUE	GERIC	S
32	FLORES	JOSHUA VALENTINO	C
33	GAMBALA	QUEENE	J
34	GARCIA	GLINA ROSELE	B
35	GRESOLA	NILVIN	N
36	GUIAL	KLIM LESTER	L
37	JULAO	JACOB	R
38	KALINGAG	HONEYLEEN	G
39	LEBRIA	JECILLE MARIE	A
40	LIRIOS	NORRAINE	S
41	MARGALLO	JAKE ARVIN	M
42	MONTALBAN	JOEME ROSE	S
43	NAAGAS	IRISH	A
44	NATIVO	KATHERINE	L
45	NAVARRO	CAROL	I
46	PALANAS	MARICEL	C
47	PINGOL	ROANNE	M
48	PORTUGAL	BERMA	D





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49	RAMOS	LORY JEAN	D	56	SOMODOY	NANETTE	M
50	REQUITILLO	CHRIZEL	C	57	TUPAZ	LUTHGARDA	C
51	RIVAS	ARLYN	A	58	URBIZTONDO	WILTON	P
52	ROCA	ANGELICA	A	59	UY	HILLARY HAZEL	G
53	RODRIGUEZ	MARILYN	C	60	CHAN	COLLEEN KAYE	N
54	ROSTATA	MARIA DULCE	A	61	DE LOS REYES	EMMALYN	C
55	SEROJALES	JAMES RYAN	H	62	ALMADEN	EDMON	L

- B. All qualified applicants are enjoined to take note of the schedules of different activities in the table below:

Date	Activity	Time	Involved Applicants	Venue
October 14, 2022	Registration	6:00 am-7:00 am	Administrative Assistant III	Leyte National High School Gym
	Conduct of Written Test	7:00 am-9:00 am	Administrative Assistant II	
	Conduct of Behavioral Event Interview and Evaluation of Documents	9:00 am-5:00 pm		

C. Division Evaluative Assessment Committees

Document	Evaluators	
Performance Rating	Lita V. Jongco Abegaile B. Rodrigo	PSDS PSDS
Experience	Rodel R. Naval Naisy M. Brosas	Admin. Officer V Admin. Officer II
Outstanding Accomplishment	Joelma I. Dagami Alma V. Macanip	PSDS PSDS
Education and Training	Niceta L. Galura Imelda M. Gayas	PSDS Principal IV
Registration Committee	Jenneth S. Lagunzad Josefina G. Tanpiengco	Admin. Officer IV PSDS

- Meals, snacks and other incidental expenses in the conduct of this activity shall be charged against Local Funds/Division MOOE subject to usual accounting and auditing rules and regulations.
- Annex A shows the Composition of the Division Selection Committee for Non-Teaching applicants for your reference. Concerned members of the HRMPSB are enjoined to be at the Leyte National High School at exactly 9:00 am for the interview.
- Immediate and wide dissemination of this Memorandum are desired.





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Enclosure Annex A_Composition of HRMPSB

HRMPSB COMPOSITION

A. For Administrative Assistant III

Chairman	: Edgar Y. Tenasas	ASDS
Members	: Melani D. Escobarte	SGOD Chief
	Francisco A. Anchojas	AO V-Admin. Services
	Mardonio B. Macapugas	AO IV-HRMO
	Facundo G. Gamez	AO IV/Pres. Non-Teaching Assoc.
	Maria Nessa L. Homeres	Division Accountant
	Larry Peñalosa	Principal (Tac. City NiHS)
	Bayani Adona	Principal (TNAS)
	Liezi Y. Pulga	Principal (Cirilo Roy MNHS)
	Melinda Severino	Principal (Marasbaras NHS)

B. For Administrative Assistant II

Chairman	: Edgar Y. Tenasas	ASDS
Members	: Melani D. Escobarte	SGOD Chief
	Francisco A. Anchojas	AO V-Admin. Services
	Mardonio B. Macapugas	AO IV-HRMO
	Facundo G. Gamez	AO IV/Pres. Non-Teaching Assoc.
	Maria Nessa L. Homeres	Division Accountant
	Bayani Adona	Principal (TNAS)
	Samuel F. Paculan	Principal (San Jose NHS)
	Joelma I. Dagami	PSDS/Principal (Sagkahan NHS)
	Melinda Severino	Principal (Marasbaras NHS)

Support Staff:

1. Crisvill M. Villarnor
2. Archie Picoy

Secretariat:

1. Naisy M. Brosas
2. Jyra R. Gocela
3. Fe S. Panican
4. Jenelind R. Igana

