



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
SCHOOLS DIVISION OF TACLOBAN CITY

September 26, 2022

DIVISION MEMORANDUM

No. 490 S.2022

**DIVISION WORKSHOP ON THE FINALIZATION OF PARENTS' TEACHING GUIDE
FOR LEARNERS WITH DISABILITIES**

**TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisor
Public Schools District Supervisors
Elementary and Secondary School Heads
All others concerned**

1. This office through the Curriculum Implementation Division shall conduct a Division Workshop on the Finalization of Parents' Teaching Guide on November 24 to 26, 2022 at PDRF Building, San Jose Central School, Tacloban City.
2. The objectives of the said workshop are:
 - 2.1 to review the existing Parents' Teaching Guide (PTG)
 - 2.2 to finalize the developed and field tested PTGs and
 - 2.3 to quality assure the newly developed PTGs.
3. The participants to this activity are the Curriculum Writers of the District SPED Teachers/Coordinators (10), SNSC Special Education Teachers (5), LNHS secondary receiving teachers(5) and selected School Heads as Learning Resource Evaluators(5).
4. Expenses incurred relative to this activity such as snacks, lunch and other training materials are chargeable against **DIVISION HRTD** funds except for traveling expenses charged against **School MOOE** subject to the usual accounting and auditing rules and procedures.
5. Immediate dissemination of this Memorandum is highly enjoined.

MARIZA S. MAGAN, EdD, CESO V
Schools Division Superintendent



RELEASED

Date: 9/29/22

Time: 11:28 AM

Signature: [Handwritten Signature]



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City

A TRAINING PROPOSAL
for
***3-Day Division Finalization of Parents'
Teaching Guide for Learners with
Disabilities***

MIGUEL JR. V. DUMAS, EdD
EPS / SPED Coordinator



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City

TRAINING PROPOSAL

3-Day Division Workshop on the Finalization of Parents' Teaching Guide

I. Rationale

Learners with Disabilities have the rights to education, medical, psychological and functional treatment including education, training, and rehabilitation/counseling that will enable them to develop their capabilities and skills to the maximum and will hasten the process of their social integration.

As part of the implementing measures to realize the Learning Continuity Plan (LCP) for the Special Education Program and address the challenges of providing accessible and inclusive education to all learners despite the pandemic, the Parents' Teaching Guide is suggested to develop intended for parents, guardians and other responsible individual individuals who shall serve as temporary learning facilitators for the LWDs while the face to face learning modality is still suspended and the delivery of the lesson exemplars for SPED is yet to be made.

These materials, shall be anchored on the modified and contextualized K to 12 Curriculum for the Graded LWDs and the Specialized/ Transition Curriculum for the Non Graded LWDs.

II. OBJECTIVES:

- A.** To ensure the development of quality and practical PTGs, the teachers who shall be included in the activity should meet the following :
 1. SPED teachers who has handle one or more types of disabilities for at least three years ;
 2. Good command of language which will be used as the medium of instruction
 3. Access to the mobile technology, internet, or other remote means of communication;
 4. Access to a safe working environment and
 5. Commitment to work or duty.

- B.** To develop PTGs should be in Waray or any local dialect that the parents are familiar with and should be designed to be concise and user friendly.

III. NUMBER OF PARTICIPANTS

Teachers / writers	15	- Elementary SPED teachers
	5	- Secondary SPED teachers
Facilitators & Resource Speaker	5	
Total	25	Participants

IV. TRAINING DATES : November 24 to 26, 2022

V. TRAINING VENUE : San Jose Central School

VI. WORKING COMMITTEES

- | | | |
|--|---|---|
| 1. Over-all Steering Committee | - | Miguel Jr. V. Dumas |
| 2. Teacher-Organizer/
Chairman, Planning Committee
Co Chairman, Planning Committee | - | Edjanine Luch C. Barredo
Feweldy D. Monsanto |
| 3. Teacher/
Chairman, Technical Committee
Co Chairman, Technical Committee | - | Chrislyn M. Suarez
Mary Ann C. Marqueses |
| 4. Registration/ Program Invitation | - | Marina Labatos |
| 5. ACR/ Documentation / Certificate | - | Agatha Kristine A. Maypa |

VII. BUDGETARY MATRIX :

Items/Particulars	Quantity	Unit	Unit Prize	Total
1. Tarpaulin	1	piece	Php 1,000.00	Php 1,000.00
2. Specialty paper (Certificate paper)	2	pack	Php 60.00	Php 120.00
3. Sign pen (black)	1	box	Php 500.00	Php 500.00
4. Meals and Snacks (25 pax X 600 Php/pax X 3 days)	25 (3 days)	pax	Php 600.00	Php 45,000.00
			Total	Php 46,6200

VIII. TRAINING MATRIX

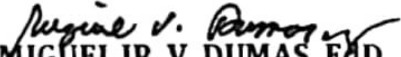
Time	November 24, 2022 Thursday	November 25, 2022, Friday	November 26, 2021, Saturday
7:00-7:30	Registration of Participants	Management of Learning	Management of Learning
7:30-8:00	Opening Program		
8:00-10:00	Session 1: Utilization of K TO 12 Curriculum	DEVELOPMENT OF PTGs	Presentation of the output
10:00- 12:00	Session 2: Specialized/Transition Curriculum for the Non Graded LWDs		
12:00 - 1:00	LUNCH TIME		
1:00-3:00	Session 3: Standards of Parents Teaching Guide	Continuation of the workshop	Closing Program and Awarding Ceremony

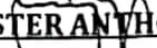
3:00 -5:00

Session 4: Presentation of
Sample PTGs


Prepared by:

Reviewed by:


MIGUEL JR. V. DUMAS, EdD
EPS, Math/SPED Coordinator


MARK CHESTER ANTHONY G. TAMAYO
Chief, Curriculum Implementation Division

Approved:


MARIZA S. MAGAN, EdD, CESO V
Schools Division Superintendent