



Republic of the Philippines
 Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Tacloban City

DIVISION MEMORANDUM

No. 420, s. 2022

To: Chief, Curriculum Implementation Division
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads, Public Elementary & Secondary Schools
 Public School Teachers
 All Concerned

From: **MARIZA S. MAGAN EdD, CESO V**
 Schools Division Superintendent

Subject: **REINFORCEMENT TRAINING ON LITERACY INSTRUCTION FOR GRADES 1 TO 3 TEACHERS**

Date: September 16, 2022

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1. As the Schools Division of Tacloban City endeavors to address the literacy gaps, a short training to reinforce the teaching of beginning reading will be conducted on September 26-27, 2022 at San Fernando Central School Multipurpose Center.
2. The objectives of the activity are the following:
 - a. Afford technical assistance on appropriate teaching strategies for developing the beginning reading skills in Mother Tongue.
 - b. Orient the teachers on the use of Bridging Primer 2 to reinforce the literacy of the learners.
 - c. Provide an avenue for teachers to give feedback and concerns related to reading instructions.
 - d. Distribute learning resources that will supplement the teaching instruction in literacy.
3. The participants of the activity are all Grades 1 to 3 teachers with the following schedule. List of participants are enclosed herein. (See Enclosures 1 to 3)
 - Grade 1 Teachers – September 26, 2022 at 1:00-5:00 PM
 - Grade 2 Teachers – September 27, 2022 at 7:45 – 11: 45AM
 - Grade 3 Teachers – September 27, 2022 at 1:00 -5:00 PM
4. In the event that a teacher listed herein has been reassigned to handle Key Stage 2 classes, the school head shall send the replacement and shall notify in advance the person in-charge, Dr. Gretel Laura M. Cadiong in any feasible means of communication.
5. To maximize the 4-hour engagement of this activity, all expected participants shall be in the venue at least 10 minutes before the start. Punctual attendees shall be noted, as well as latecomers.
6. In order not to shortchange the learners, appropriate activities to make up for the half-day shall be undertaken by the teachers, with supervision of the school heads on the teacher's make-up plan.
7. There is no registration fee. Expenses incurred shall be charged to HRTD Funds, subject to auditing and accounting rules and procedures.
8. This memorandum shall serve as the TRAVEL AUTHORITY of the participants.
9. For information, dissemination and compliance.



RELEASED
 Date: 9/16/22
 9:25 AM
 [Signature]