



Republic of the Philippines  
Department of Education  
Region VIII  
**DIVISION OF TACLOBAN CITY**  
*Tacloban City*

September 9, 2022

**DIVISION MEMORANDUM**

No. 144 s, 2022

**CRITERIA FOR THE 2022 SEARCH FOR THE MOST OUTSTANDING  
TEACHERS AND TEACHING-RELATED EMPLOYEES FOR THE WORLD  
TEACHERS DAY**

**TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CID & SGOD CHIEFS  
EDUCATION PROGRAM SUPERVISORS  
PUBLIC SCHOOLS DISTRICT SUPERVISORS  
PUBLIC SECONDARY AND ELEMENTARY SCHOOL HEADS  
TEACHERS**

**ALL OTHERS CONCERNED**

1. This Office, through the Division Program on Awards and Incentives for Service Excellence (D-PRAISE) Committee, hereby attach the criteria on the selection of awards for the 2022 World Teachers' Day Celebration on October 5, 2022.
2. The awards to be given are as follows:

<b>Most Outstanding Teacher</b>	<b>Category</b>		
Kindergarten	1-3	MT 1-3	
Elementary	1-3	MT 1-3	HT 1-6
Junior High School	1-3	MT 13	HT 1-6
Senior High School	1-3	MT 1-3	
Special Education (SPED)	1-3	SPET 1-5	
Alternative Learning System (ALS)			
Madrasah			
IPED			
<b>Most Outstanding School Head (Elem.)/IS</b>		Principal 1-4	
<b>Most Outstanding School Head (Secondary)</b>		Principal 1-4	
<b>Most Outstanding Public School District Supervisor</b>			
<b>Most Outstanding Education Program Supervisor</b>			

**RELEASED**

Date: 9/9/22

Time: 2:37

Signature: [Signature]

3. The procedure for nominating, evaluating and identifying for the Most Outstanding SDO Teaching and Teaching-related awardees shall be as follows:

3.1 The School PRAISE committee shall conduct a selection process at the school level. The prescribed search criteria shall be used in evaluating the document on the candidates. Only the candidate with the highest score shall be nominated to the District PRAISE Committee using the nomination form with the requirements, as reflected on the list.

3.2 The District PRAISE Committee shall review documents of the district nominees using the same prescribed search criteria. The district nominee with the highest score shall be nominated to the Division PRAISE Committee as the district nominee using a nomination form with the other requirements, as reflected on the list.

3.3 The Division PRAISE Committee shall review the documents of the district nominees using the same prescribed search criteria. The Division nominee with the highest score shall be named Division Awardee, and shall be nominated to the Regional PRAISE Committee as the division nominee using a nomination form with the other requirements, as reflected on the list.

4. The basic qualifications of the nominees are:

4.1 With at least 2 (two) years of relevant experience in the same position that an employee is nominated. (Service Record)

4.2 With an IPCRF/OPCRF rating of at least 4.500 (Outstanding) for the past two years in the same position that an employee is nominated.

4.3 Has no pending case and/or had not been found guilty of any administrative, criminal, or civil case.

5. The School, District and Division PRAISE shall observe the timeline stipulated below:

<b>DATE</b>	<b>ACTIVITY</b>	<b>REMARKS</b>	<b>EXPECTED OUTPUT</b>
<b>September 12-16</b>	School Deliberation of nominees for the Division World Teacher's Day	School PRAISE Committee	Final list of school awardees per award category
<b>September 19-21, 2022</b>	District Deliberation of nominees for the Division World Teacher's Day	District PRAISE Committee	Final list of district nominees per award category
<b>September 22-23, 2022</b>	Endorsement of qualified list of nominees to Division PRAISE Committee through HRDS	District PRAISE Committee & HRDS	List of Division World Teacher's Day Nominees
<b>September 26-28, 2022</b>	Division final assessment, interview and deliberation of Pertinent documents of nominees	Division PRAISE Committee & HRDS	List of Division World Teacher's Day Nominees

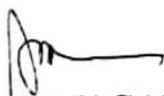
	<ul style="list-style-type: none"> <li>■ September 26, 2022 All Teachers 1-3 Nominees</li> <li>■ September 27, 2022 All Master Teachers Nominees</li> <li>■ September 28, 2022 (Morning) All School Heads Nominees</li> <li>■ September 28, 2022 (Afternoon) All Supervisors Nominees</li> </ul>		
<b>September 29-30, 2022</b>	Final Results issuance of Division Awardees for the Division World Teachers Day through a Division Memorandum	Division PRAISE Committee & HRDS	Division Memorandum Is
<b>October 5 2021</b>	Awarding of Outstanding Employees through Division World Teacher's Day Celebration	Hosts-DLCs of Division World Teacher's Day	Teachers and School Heads awarded on various categories

6. The following officials composes Division PRAISE: (Division Memorandum No. 652, s. 2021)

<b>DIVISION PRAISE</b>		
	<b>NAME</b>	<b>POSITION</b>
<b>Chairperson</b>	MARIZA S. MAGAN	SDS
<b>Co-Chairperson</b>	EDGAR Y. TENASAS	ASDS
<b>Members:</b>	MELANI D. ESCOBARTE	CES, SGOD
	MARK CHESTER ANTHONY G. TAMAYO	CES, CID
	JULIET L. LIM	EPS
	DELILAH M. DELOS SANTOS	EPS
	JESSICA M. ABRIL	EPS
	NILO M. EDER	PSDS
	FRANCISCO A. ANCHOJAS	AO V
	NICETA L. GALURA	PSDS
	IMELDA M. GAYAS	P-4
	ANGELO A. ALCARAZ	SEPS PRU
	ROGER DAGALE	SEPS M & E
<b>Secretariat:</b>	MERIAM M. GUALDRAPA	SEPS HRD
	EMMA A. EVAL	EPS II HRD

7. Criteria for the said abovementioned awards shall be accessed through the link: <https://drive.google.com/drive/folders/IowvdnjJqHScCWALemRNsDrSMWOHL-yIH>
8. For more information, see attached criteria for the 2022 Search for the Most Outstanding Teachers and Teaching-related Employees for the World Teachers Day.

9. Immediate dissemination of and compliance with this Memorandum are highly desired.

  
**MARIZA S. MAGAN, EdD, CESO V**  
Schools Division Superintendent