



Republic of the Philippines  
Department of Education  
Region VIII (Eastern Visayas)  
**SCHOOLS DIVISION OF TACLOBAN CITY**  
Tacloban City

August 3, 2022

**DIVISION MEMORANDUM**

NO. 305 S. 2022

**TO:** Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All other concerned

**Subject:** CORREGINDUM TO DIVISION MEMORANDUM NO. 307 S. 2022 re:  
PROCUREMENT OF SCIENCE, MATHEMATICS AND TECHNICAL  
EDUCATIONAL LEARNING TOOLS AND EQUIPMENT

1. Please be informed that there are changes in the DM Curriculum Instruction 2022 | 034 downloading of the FY 2022 Decentralization Downloading of Funds to SDOs to procure the needed Science and Mathematics equipment and Technical Vocational Livelihood Learning Tools and equipment ( SME and TVL | LTE).
2. Below is the allocation list of recipient schools only for Science and Mathematics Equipment and for Technical and Vocational Livelihood learning tools and equipment based on the data of the updated LIS and EBEIS are the following:

**A. Science & Mathematics Learning Equipment**

District	School I.D.	School Name	School Address	Packages needed ( Grade 7 to 10	Total cost
DLC 7	303668	TCNiHS	Lino Gonzaga Ave. Tac. City	1	64,900.00
DLC 2	500489	RVPIS	Brgy 97 Cabalawan, Tacloban City	1	64,900.00
DLC 1	500891	North Hill	North Hill Arhours, Tac.	1	64,900.00

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		Arbours IS	City		
DLC 1	500892	Guadalupe Heights IS	Guadalupe Village, Tac. City	1	64,900.00
DLC 2	314005	Scandinavian NHS	Scandinavian Village, Tac. City	1	64,900.00
DLC 3	303669	TNAS	Brgy 94 A, Tacloban City	1	64,900.00
DLC 8	303664	Marasbaras NHS	Marasbaras, Tac. City	1	64,900.00
DLC 6	314006	Anibong NHS	Anibong, Tac. City	1	64,900.00
DLC 8	330503	V&G National HS	Phase 4 Ext., V&G Subd, Tac. City	1	64,900.00

### B. Technical Vocational Livelihood Learning Tools and Equipment

District	School I.D.	School Name	School Address	Packages needed (Grade 7 to 10)	Total Cost
DLC 3	303669	TNAS	Brgy 94 A, Tacloban City	1	396,158.00

3. This office hereby informs the field that the amount downloaded to non recipient schools shall be:
  - 3.1 turnover the downloaded amount to SDO Tacloban Cashier's Office if not disbursed yet, and shall be deposited to landbank;
  - 3.2 if disbursed already, all procured items shall be turnover to SDO Tacloban Supply Office and the supply officer shall make an acceptance report. Then, all the items shall be distributed to the identified recipient schools following the standard procedure in the distribution.
4. Attached hereto are the guidelines for the procuring entity on the aspect of the utilization of funds, procuring the goods, inspection documentatton, storage, reporting and monitoring and evaluation.

#### SME:

- 4.1 list of eligible SME LTFs to be procured in a particular fiscal year with the required quantity as Annex A;
- 4.2 technical specifications of all goods/items to be procured as Annex B;
- 4.3 allocation list of recipient schools with complete address based on the data of the updated LIS and EBEIS as Annex C;
- 4.4 inspection and test protocol per tools and equipment as Annex D.

TVL

- 4.5 list of eligible TVL LTEs to be procured in a particular fiscal year per specialization offered with the required quantity as Annex E;
  - 4.6 technical specification of all goods/items to be procured as Annex F;
  - 4.7 allocation list of recipient schools with complete address based on the data of the updated LIS and EBEIS as Annex G;
  - 4.8 inspection and test protocol per tools and equipment as Annex H.
5. For immediate dissemination of and strict compliance with this Division Memorandum is desired.

  
**MARIZA S. MAGAN, EdD, CESO V**  
Schools Division Superintendent