



Republic of the Philippines  
 Department of Education  
 Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**  
 Tacloban City

**DIVISION MEMORANDUM**

No. 347, s. 2022

To: CID Chief  
 Education Program Supervisors  
 Public Schools District Supervisors  
 School Heads, Public Elementary and Secondary Schools  
 All Concerned

From: **MARIZA S. MAGAN EdD, CESO V**  
 Schools Division Superintendent

Subject: **ADDENDUM TO DIVISION MEMORANDUM NO. 266 s. 2022 (DIVISION TRAINING WORKSHOP ON UPGRADING AND UPDATING OF THE DIVISION LOCAL HERITAGE THEME MATRIX)**

Date: July 22, 2022

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- The Division-Training Workshop on Upgrading and Updating of the Division Local Heritage Theme Matrix (DLHTM) will be conducted on August 10-12, 2022 is at **Haiyan Resort & Hotel, Bislig, Tanuan, Leyte.**
  - Official participants of the said training are as follow:

Name	School	Assigned Theme
<b>A. EDITORS / WRITERS</b>		
1. Aileen R. Apostol	Sto. Niño SPED Center	Theme 1 Festival & Dances
2. Eileen J. Cinco	San Jose National High School	Theme 2 Local Heroes & Historical Events
3. Eloisa P. Acedillo	Cabalawan Elem. School	Theme 3 Local Beliefs & Values
4. Marlon D. Cainong	Bayanihan Elementary School	Theme 4 Indigenous People & Materials
5. Edgardo B. Esperas Jr.	Lucio Vivero Central School	Theme 5 Role Model for Achievements
6. Ma. Jessa Li A. Carilla	Leyte National High School	Theme 6 Songs, Instruments & Games
7. Harold M. Naputo	Rizal Central School	Theme 7 Anthology & Folktales
8. Romeo L. Pestilos Jr.	Scandinavian National High School	Theme 8 Local Food & Products
9. Aleth Yvonne B. Busa	Leyte National High School	Theme 9 Topography, Flora & Fauna
10. Reynaldo P. Pagayanan	Nulatula Elem. School	Theme 10 Tourism & Industry
<b>B. GRAPHIC ILLUSTRATORS</b>		
11. Crisanto L. Lopera	Judge Antonio R. Montilla ES	Themes 2 & 9



**RELEASED**  
 Date: 7/25/22  
 Time: 1:40

12. Ronald M. Cajefe	San Jose National High School	Theme 4 & 7
13. Raynona G. Fabular	Cirilo Night High School	Themes 1 & 5
14. Marichu B. Ambal	Rizal Central School	Themes 6 & 8
15. Lillani E. Catadman	Kapuso Village Integrated School	Themes 3 & 10
<b>C. LAY OUT ARTISTS</b>		
16. Lemuel P. Valle Jr.	Leyte National High School	
17. Mitchell Niño A. Negros	Rizal Central School	
<b>D. LRMS Staff/ Training Management Team</b>		
18. Gretel Laura M. Cadiong	SDO Tacloban	
19. Marlito V. Medina	SDO Tacloban	
20. Chris Kyro A. Javier	SDO Tacloban	

3. The editors are required to do advance research on the additional identified cultural icons that were not included in the recent version of the DLTM. Research should include interview from resource persons, online source (but legitimate website) and readings from general references.
4. Meanwhile, the graphic illustrators are advised to take photos of the illustrations in the assigned themes to replace those that are of poor resolutions. Pictures shall have the resolution of 200 to 300 pixel per inch (PPI).
5. The editors and graphic illustrators who are assigned to similar themes should coordinate in advance for any additional icons that need photos and illustrations.
6. Participants are advised to bring laptop and extension wire for the workshop.
7. A **3-day service credit** is granted to teachers attending the said activity pursuant to DepEd Order No. 53, s. 2003 & DepEd Order No. 65, s. 2021
8. To guide the participants, Matrix of Activities is attached in Enclosure 1.
9. This Division Memorandum will serve as the **TRAVEL AUTHORITY** of the participants.
10. All other provisions in Division Memorandum No. 266, s. 2022 are still fully enforced.
11. For information, guidance and strict compliance.





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Enclosure No. 1 to Division Memorandum No. \_\_\_\_, s. 2022

**DIVISION TRAINING WORKSHOP ON UPGRADING AND UPDATING OF THE DIVISION LOCAL HERITAGE THEME MATRIX (DLHTM)**

**TRAINING MATRIX**  
 August 10-12, 2022

Time	August 10	August 11	August 12
6:00-8:00	Travel Time	Breakfast & MOL	Breakfast & MOL
8:00-8:30	Arrival & Registration	Continuation of Workshop 2	Workshop 3  Revision as per feedback on the critiquing phase (Writers & GIs)  Final lay-outing (Lay out Artists)
8:30-9:00	Opening Program		
9:00-10:00	<ul style="list-style-type: none"> <li>Inputs on DLHTM</li> <li>Workshop Mechanics</li> </ul> <i>Gretel Laura M. Cadiong</i>		
10:00-11:00	Workshop 1		
11:00-12:00	<ul style="list-style-type: none"> <li>Plagiarism Checking on the Contents <i>Editors/Writers</i></li> <li>Planning of Lay-out <i>Lay-out Artists</i></li> <li>Digitization of icons and pictures <i>Graphic Illustrators</i></li> </ul>		
12:00-1:00	LUNCH BREAK		
1:00-2:00	Workshop 2	Presentation of outputs of Writers & Editors/ Critiquing  Continuation of Workshop 2 for Lay out Artists	Presentation of Final Output
2:00-3:00	<ul style="list-style-type: none"> <li>Revisions / Updating of Contents <i>(Editors/Writers)</i></li> <li>Digitization of icons, illustrations, photos <i>(Graphic Illustrators)</i></li> <li>Initial Lay outing <i>(Lay out Artists)</i></li> </ul>		
3:00-4:00			Closing Program
4:00-5:00			
Officer of the Day	Marlito V. Medina	Marlito V. Medina	Marlito V. Medina

