



Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Tacloban City



July 11, 2022

Date

020-CSA50-CY2022

BAC Sec. Quotation No:

Project Reference #:

Name of the Project:

**Procurement of Food, Venue & Accommodation: TRAINING WORK-SHOP ON THE
 UPGRADING & UPDATING OF THE DIVISION LOCAL HERITAGE THEME
 MATRIX (DLHTM)**

Location of the Project:

Tacloban City

REQUEST FOR QUOTATION

Please quote your lowest price on the

**Procurement of Food, Venue & Accommodation: TRAINING WORK-SHOP ON THE
 UPGRADING & UPDATING OF THE DIVISION LOCAL HERITAGE THEME
 MATRIX (DLHTM)**

as specified below and submits your quotation duly signed by your representative not later than

July 15, 2022

9:00 AM

1. The approved budget for the contract is :
2. Duration of Bidding is within:
3. Closing Date and Time:
4. Expected Date of Delivery/Date of Activity:

PHP		120,000.00	
July 11, 2022	to	July 15, 2022	
July 15, 2022	/	9:00 AM	

Signed

EDGAR Y. TENASAS
 ASDS/BAC Chairman

TERMS AND CONDITIONS : (Failure to comply with the following requirements shall result in the disqualification of your bid) :

A.

1. Use this prescribed form and all entries herein must be typewritten/printed legibly.
2. Bids exceeding the ABC shall be disqualified.
3. Multiple bids are not allowed.
4. E-mail/submit one copy of Sealed Quotation to the BAC Secretariat.
5. Absence and/or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver.
6. Place of delivery is DepEd City Division Office, Real Street, San Fernando Compound, Tacloban City to be done within immediate days from receipt of the order.

B.

Eligibility Requirements

Class "A" Documents

PhilGEPS Certificate of Registration and Membership "Platinum" in accordance with Section 8.5.2 of the IRR.

- a. Registration Certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as required in the
- b. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located;
- c. Tax Clearance per E.O. No. 398, series 2005, as finally reviewed and approved by the BIR;
- d. Philippine Contractors Accreditation Board (PCAB) license and registration; and (For Infra only)
- e. Audited Financial Statements stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;

Contact Person:

Mark Chester Anthony Gariando Tamayo
 BAC SECRETARIAT
 Real St, Tacloban City
 Leyte
 Philippines 6500
 09161216964/09474912951
tdobacsecretariat@gmail.com



Republic of the Philippines
Department of Education
 Regional Office No. VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Real Street, Tacloban City



RIV No. _____

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

To _____

QUOTATION FORM

QTY	UNIT	DESCRIPTION OF ARTICLE	UNIT	TOTAL	REMARKS
			PRICE	PRICE	
		Procurement of Food, Venue & Accommodation: TRAINING			
		WORK-SHOP ON THE UPGRADING & UPDATING OF THE			
		DIVISION LOCAL HERITAGE THEME MATRIX (DLHTM)			
		August 3-5, 2022			
20	pax	Participants for the workshop			
		Day 1: August 2, 2022			
		Dinner			
		Day 2: August 3, 2022			
		Breakfast, AM Snack, Lunch, PM Snack & Dinner			
		Day 3: August 4, 2022			
		Breakfast, AM Snack, Lunch, PM Snack & Dinner			
		Day 4: August 5, 2022			
		Breakfast, AM Snack & Lunch			
		Note: Breakfast, Lunch & Dinner: 2 main dishes, 1 side dish, rice, desserts and bottomless juice/softdrinks			
		Requirements:			
		Venue - Must be at least 22-100 km away from the SDO Tacloban City to avoid noise and distraction			
		With fresh air and near/beside the beach			
		Session Hall			
		1. Should have good sound system w/ at least 2 wireless microphones w/ an operator who will assist the team for the entire duration of the workshop			
		2. Can accommodate all participants following the social distancing guidelines & 8 Sitters Table = 4 pax/table for the Physical Distancing			
		3. Must have effective and stable wifi/internet connection that will address the needs of all participants			
		4. 1 LCD Projector, Extension cords, & Functional air condition unit			
		5. Alcohol for disinfection			
		6. Venue must have a stage and podium			
		7. Basic House Lights			
		Room Accommodation			
		Triple/ Quad Sharing			
		Others - Venue shall follow the IATF Safety Protocols & Alcohol must be in the areas that can be easily accessed by the participants			

Open at: DepEd Tacloban City Division _____ AM _____ PM ,On _____ 2022

The above quoted price are inclusive of all costs and applicable taxes.

I HEREBY CERTIFY that I am in a position to furnish the above articles and quantities stated except those marked "NONE". The terms and conditions specified above and at the back of this form are hereby offered.

Official/ Designation

NAME OF COMPANY

ADDRESS

Telephone No: _____
 Fax No: _____
 Cellphone No: _____
 Email Address: _____
 Date: _____

Canvass Server: _____



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City



Date: _____

TO: **SBAC, Dep.ED. CDO**
Real Street San Fernando Compound
Tacloban City

I/We waive the right to be personally present at the opening of bids for the:
Procurement of Food, Venue & Accommodation: TRAINING WORK-SHOP ON THE
UPGRADING & UPDATING OF THE DIVISION LOCAL HERITAGE THEME
MATRIX (DLHTM)

Very truly yours,



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City



Date: _____

CERTIFICATION

This is to certify that, the undersigned, have this day received from the Office of the Schools Division Superintendent, DepEd City Division Office, Real Street, Tacloban City. Notice to the Bidders/Request for Quotation of Prices of Food Catering Goods, Supplies, Materials and Equipments for the use in the office which will be opened on July 15, 2022 9:00 AM, 2022 at DepdTacloban City Division Office, Real Street, Tacloban City

NAME OF BIDDER: _____
SIGNATURE OF BIDDER/REPRESENTATIVE: _____
DATE AND TIME: _____

