



Republic of the Philippines
 Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Tacloban City

DIVISION MEMORANDUM
 No. 264, s. 2022

To: Chief, Curriculum Implementation Division
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads, Public Elementary & Secondary Schools
 All Concerned

From: **MARIZA S. MAGAN EdD, CESO V**
 Schools Division Superintendent

Subject: **STRENGTHENING THE DEVELOPMENT AND QUALITY ASSURANCE OF LOCALLY DEVELOPED LEARNING RESOURCES**

Date: June 1, 2022

1. As an offshoot to the Training-Workshop on the Development and Quality Assurance Process of Locally Developed Learning Resources conducted in April and May 2022, this Office enjoins all schools to strengthen the development and quality assurance of locally developed learning resources as a crucial component in the delivery of curriculum and instruction.
2. To guide the schools, the following instructions for the development and quality assurance of locally developed learning resources are hereby stated:
 - 2.1 Schools shall create the School Learning Resource Evaluation (SLRE) Committee composed of the following:
 - Chairman: School Head
 - Co-Chairman: Master Teacher/ Department Head
 - Members: Subject expert teachers
 Co-chairman and members may be according to the learning area, specifically in the secondary level. School Heads should issue Special Order for this special assignment.
 - 2.2 Development of learning resources in the schools shall be encouraged to ensure that the learners are using materials which are within their context in terms of ability, readiness and setting.
 - 2.3 Learning resources (LRs) to be developed may be in print or non-print format.
 - 2.4 Teachers who developed or created LRs shall have the option to submit for the school level quality assurance process.
 - 2.5 LRs that had been quality assured by the SLRE Committee and had passed the LR standards shall be endorsed by the school head to the Schools Division of Tacloban City, through the Learning Resource Management Section (LRMS).
 - 2.6 Submission of the quality assured locally developed learning resource shall include all the Evaluation tools used in the process of quality assurance.
3. In order to achieve the above provisions, schools are directed to conduct an In-Service training during academic vacation to cascade relevant topics learned in the Division Training.
4. Schools shall give the LRMS a copy of the training proposal or a school memo relative to the conduct of the training, for monitoring purposes.
5. Expenses relative to the conduct of the In-Service Training shall be charged to School MOOE subject to the approval, auditing and accounting procedures.
6. For guidance and strict compliance.



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