



Republic of the Philippines  
Department of Education  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

May 19, 2022

**DIVISION MEMORANDUM**

No. 240 s. 2022

**2<sup>nd</sup> QUARTER DIVISION INTERNAL MONITORING, EVALUATION & ADJUSTMENTS (IMEA) FOR THE OFFICE OF THE SGOD CY 2022**

To: OFFICE OF THE SDS  
OFFICE OF THE ASDS  
OFFICE OF THE CID  
OFFICE OF THE SGOD  
All others concerned

1. To ensure the efficiency, effectiveness and assuring the quality of the Delivery of basic education services in the public schools, the Schools Governance and Operations Division through the Monitoring and Evaluation (M&E) unit, will conduct the **1<sup>st</sup> Quarter Internal Monitoring, Evaluation and Adjustments (IMEA) 2022 on June 15, 2022 (Wednesday)**. Venue to be announced later.
2. The following schedules & activities are follows;
  - **Presentation of Accomplishments**
  - **Identification and gathering of MOVs**
  - **Accomplishing the MOVs Checklist**
  - **Report on Gaps and proposed resolutions**
  - **Presentation of issues, resolutions and strategic plans for the next quarter.**
3. The participants to this activity are the following:

<b>Dr. Melani D. Escobarte</b>	SGOD Chief
<b>Dr. Delilah M. Delos Santos</b>	EPS-PAPS
<b>Dr. Meriam M. Gualdrapa</b>	SEPS HRD
<b>Mr. Jade B. Calleja</b>	SEPS Planning & Research
<b>Mr. Angelo B. Alcaraz</b>	Planning Officer III
<b>Ms. Jennith II S. Gabisay</b>	SEPS Soc. Mob
<b>Mr. Crisvill M. Villamor</b>	PDO II - DRRM
<b>Mr. Roger D. Dagale</b>	SEPS M&E
<b>Dr. Mary Phoebe Quiban</b>	Medical Officer III
<b>Dr. Adoracion Cortaga</b>	Dentist II
<b>Engr. Rafael Lanza</b>	Engineer III

RECEIVED  
Date: 5/24/2022  
Time: 8:12 AM

Mr. Mark Reynald Arique  
Mr. Manolito C. Bolpa  
Emma A. Eval  
Sonia Cabalona  
Evangeline J. Badrina  
One (1) Secretariat

PDO I YFD  
EPS II M&E  
EPS II HRD  
EPS II Soc Mob  
YFD

4. **Participants expected to bring laptops and MOVs for the Quarter (April-June 2022).**
5. Expenses incurred shall be charged to **SGOD Local Funds** subject to usual accounting and auditing rules and regulations.
6. Your attendance is highly appreciated.
7. Wide dissemination of this memorandum is desired.

  
**MARIZA S. MAGAN, EdD CESO V**  
Schools Division Superintendent

