  
Republic of the Philippines  
**Department of Education**  
Region VIII  
SCHOOLS DIVISION OF TACLOBAN CITY

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**DIVISION MEMORANDUM**

No. 211, s. 2022

4 May 2022

**For: Division Election Task Force Members  
All Public Schools District Supervisors  
All Public Elementary and Secondary School Heads  
All Section/Unit Heads  
All Others Concerned**

**Subject: ESTABLISHMENT OF SDO TACLOBAN CITY ELECTION  
OPERATION AND MONITORING CENTER AND RENDERING  
OF SERVICES OF DIVISION ELECTION TASK FORCE  
MEMBERS IN CONNECTION WITH THE MAY 9, 2022  
NATIONAL AND LOCAL ELECTIONS**

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Pursuant to DepEd Memorandum No. 010, s. 2022 dated March 2, 2022 titled "Establishment of the 2022 DepEd Election Task Force and Its Operation and Monitoring Center in the Central, Regional and Schools/City Division Offices in connection with the May 9, 2022 National and Local Elections, the **Division Election Task Force** of Schools Division of Tacloban City will establish its **Operation and Monitoring Center** in the Division Office Conference Room which will be manned/operated by the task force members following the schedule stated below:

May 7-8, 2022	- Setup and Preparations
May 8, 2022 (Sunday @ 1:00PM)	- Start of Operations/Monitoring
May 9, 2022 (Monday   24 hrs.)	- Election Day
May 10, 2022 (Tuesday @ 5:00PM)	- End of Operations/Monitoring

Please see attached List of SDO Tacloban City Division Election Task Force Members.

The **objectives** of the establishing of Operation and Monitoring Center are:

1. Maintain an Operation and Monitoring Center to document and report all teacher and school-related issues and concerns before, during and after the Elections.
2. Ensure that teachers are provided with and/or referred to adequate information, technical and legal assistance in the course of the performance of their duties as members of the Electoral Board.
3. Serve as DepED's institutional link to volunteer organizations and individuals.





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4. Provide close horizontal and vertical coordination and consultation among DepED, COMELEC and partner agencies involved in the 2022 NLE.

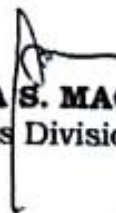

5. Complement the other government agencies' efforts for an honest, orderly, and peaceful election.

The grant of honoraria to officials and personnel who will render services shall be subject to existing Commission on Audit rules and regulations and relative to the Department of Budget and Management issuance on the matter. Payments of overtime pay or grant of compensatory time-off to qualified personnel in the schools/city division office who will compose the DepEd ETF are authorized, subject to the availability of funds and existing auditing rules and regulations, as well as the pertinent Civil Service laws.

Expenses incurred relative to the conduct of the activity can be charged to the local fund/MOOE subject to the usual accounting and auditing rules, regulations, and procedures.

For more information, you may contact the Division DRRM, Safety and Health Officer II/Fire Safe Marshal/Election Task Force Member CRISVILL M. VILLAMOR at 09085564721 or email at [crisvill.villamor@deped.gov.ph](mailto:crisvill.villamor@deped.gov.ph).

For immediate wide dissemination and compliance.

  
**MARIZA S. MAGAN EdD, CESO V**  
Schools Division Superintendent 





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**SDO Tacloban City Division Election Task Force Members**

1. Edgar Y. Tenasas
2. Melani D. Escobarte
3. Mark Anthony Chester G. Tamayo
4. Nilo M. Eder
5. Francisco A. Anchojas
6. Atty. Socorro T. Pancipanci
7. Rodel R. Naval
8. Maria Nessa L. Homeres
9. Nancy C. Aninao
10. Crisvill M. Villamor

**Drivers (for logistics and mobilization):**

1. Daniel Llevado
2. Rico Marie Ignacio
3. Apolonio Monsanto