



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

April 25, 2022

DIVISION MEMORANDUM

No. 191, s. 2022

CONDUCT OF THE 2021 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS

To: Chiefs, SGOD and CID
Public Schools District Supervisors
School Heads
All Others Concerned

1. Attached is the **DepEd Memorandum No. 033, s. 2022 re: CONDUCT OF THE 2021 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS.**
2. In this regard, the Department of Education, through the Bureau of Human Resource and Organizational Development (BHROD), shall administer the 2021 National Qualifying Examination for School Heads (NQESH) on June 21, 2022 through a secured online platform. A mock examination shall be conducted prior to the actual examination to familiarize the examinees on the platform. Details of the said activity shall be sent to the examinee's DepEd email address.
3. Based on **DO No. 39, s. 2007** titled **Modified Qualification Standards for the Positions of Head Teachers and Principals**, the aspiring school head shall meet the qualification requirements and has acquired any of the following experience requirements as of March 31, 2022:
 - a. One year as Head Teacher, or
 - b. Two years as Teacher-in-Charge, or
 - c. Two years as Master Teachers, or
 - d. Teaching experience for Five years
4. However, due to limited number of slots (5) given to this Division, the Regional Office, as cited in DM No. 033, s. 2022, this Office shall refer to the following order of priority for consideration in the selection of the final list of examinees:
 - a. Incumbent Officer-in-Charge (OIC)/TIC for at least two years or Head Teacher for at least one year of a public elementary or secondary school with designation or Special Order duly signed and issued by the School Division Superintendent.
 - b. In case of remaining slots after considering Item 4 a of the said DM 033, s. 2022, only then that the applications of the following may be accommodated:
 - i. Qualified applicants under item 3, and
 - ii. Incumbent OICs/TICs not meeting the required experiences



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