



Republic of the Philippines
Department of Education
REGION VIII – EASTERN VISAYAS
SCHOOLS DIVISION OF TACLOBAN CITY

April 1, 2022

DIVISION MEMORANDUM

No. 142, s. 2022

CONDUCT OF THE 3-DAY ADJUSTMENTS OF CY 2022 DIVISION ANNUAL IMPLEMENTATION PLAN

TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
DIVISION CHIEFS
CONCERNED OFFICIALS AND PERSONNEL

1. This Office announces the conduct of the Three-Day Adjustments to the CY 2022 Division AIP on April 20-22, 2022. Venue shall be announced to a later date.
2. The objective of this activity shall be the following:
 - a. Employ significant adjustment to the 2022 AIP of every functional Division as respond to the status of the DMEA report.
 - b. Revisit the Financial Utilization Status as planned and as adjusted vis-a vis to the WFP uploaded in the PMIS Facility.
 - c. Finalized the adjusted CY 2022 AIP from the 3 functional divisions.
 - d. Other matters relative to the activity.
3. The participants to the said in-person engagement are the following:
 - a. SDS DR. MARIZA S. MAGAN, CESO V
 - b. ASDS EDGAR Y. TENASAS, CESO VI
 - c. SGOD CHIEF DR. MELANI D. ESCOBARTE
 - d. CID CHIEF MARK CHESTER ANTHONY G. TAMAYO
 - e. JADE B. CALLEJA
 - f. ROGER D. DAGALE
 - g. ANGELO V. ALCARAZ
 - h. MANOLITO BOLPA
 - i. IMAH PERTIBLE

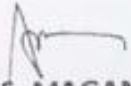



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Date: 4/6/22
Time: 4:01

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Functional Division/ Date	OSDS April 20, 2022	CID April 21, 2022	SGOD April 22, 2022
Participants	1. RODEL NAVAL 2. MA. NESSA HOMERES 3. NAISY BROSAS	1. DR. JESSICA ABRIL 2. DR. JULIET LIM 3. GRACE ZANORIA	1. DR. DELILAH DE LOS SANTOS 2. DR. MERIAM GUALDRAPA 3. MARK REYNALD ARIQUE

4. Expenses incurred in the conduct of this activity shall be charged to Division MOOE, subject to usual accounting and auditing rules and regulations.
5. For information, guidance, and compliance of all concerned.


MARIZA S. MAGAN, EdD, CESO V
Schools Division Superintendent


Attachments: Activity and Budget Matrices

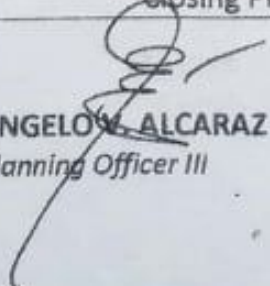


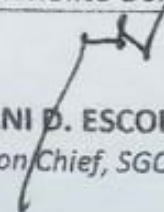
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SCHOOLS DIVISION OF TACLOBAN CITY

ACTIVITY MATRIX

TIME	INDICATIVE ACTIVITY	IN-CHARGE
8:00-9:00 am	Registration	Imah Pertible
9:00-9:30 am	Opening Program	Manolito Bolpa, Emcee
	Welcome Message	Edgar Y. Tenasas (Day 1) Mark Chester Tamayo (Day 2) Dr. Melani Escobarte (Day 3)
	Inspirational Message	SDS Dr. Mariza S. Magan/ ASDS Edgar Y. Tenasas
	Statement of Purpose	Jade B. Calleja
9:30-10:00 am	Presentation of Functional Division IMEA Findings	Roger D. Dagale
10:00am -12nn	Workshop on the Adjustments of the Functional Division's 2022 AIP	Participants from the functional Division OSDS- April 20, 2022 CID-April 21, 2022 SGOD-April 22, 2022
12:00nn -1:00 pm	LUNCH BREAK	
1:00-3:00 pm	Continuation of the Workshop	Facilitated by the PRS Personnel
3:00-4:00 pm	Presentation of Outputs/Feedback Giving	Jade B. Calleja Roger D. Dagale
4:00-4:30 pm	Submission of the Final Adjusted AIP (Electronic Copy) to the Planning & Research	Angelo V. Alcaraz
4:30-5:00 pm	Closing Program	Manolito Bolpa, Emcee

Prepared by:

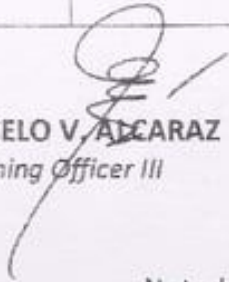

ANGELO V. ALCARAZ
Planning Officer III

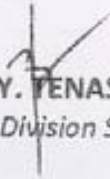

Noted: MELANI D. ESCOBARTE PhD
Division Chief, SGOD

BUDGETARY MATRIX


Particulars	No. of Pax/ Amount per Pax	Total Amount
Meals 2 Snacks & 1 Lunch with Venue	650.00 x 12 Pax (Day 1)	7,800.00
	650.00 x 12 Pax (Day 2)	7,800.00
	650.00 x 12 Pax (Day 3)	7,800.00
TARP & other Workshop Materials		800.00
TOTAL:		24,200.00
		Charged to Division MOOE

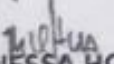
Prepared by:


ANGELO V. ALCARAZ
Planning Officer III



 Noted: **EDGAR Y. TENASAS, CESO VI**
Assistant Schools Division Superintendent

Allocation and Funds Available:


RODEL NAVAL
Budget Officer III


MA. NESSA HOMERES
Accountant III

Approved:


MARIZA S. MAGAN EdD, CESO V
Schools Division Superintendent