



Republic of the Philippines  
Department of Education  
REGION VIII – EASTERN VISAYAS  
SCHOOLS DIVISION OF TACLOBAN CITY

March 31, 2022

DIVISION MEMORANDUM

No. 151, s. 2022

**EXTENDING OF THE SUBMISSION OF TEACHERS AND MASTER TEACHERS IPCRFs FOR THE 1<sup>st</sup> PERFORMANCE MANAGEMENT CYCLE (September 2021-February 2022) SCHOOL YEAR 2021-2022**

TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
DIVISION CHIEFS  
PUBLIC SCHOOLS DISTRICT SUPERVISORS  
EDUCATION PROGRAM SUPERVISORS  
DIVISION UNIT & SECTION HEADS  
MEMBERS OF THE DIVISION PMT  
ALL OTHERS CONCERNED

1. This Office announces the extension of the submission of Teachers and Master Teachers IPCRFs for the 1<sup>st</sup> Performance Management Cycle (September 2021- February 2022) School Year 2021-2022 from April 6, 2022, to **April 12, 2022**.
2. The Division PMT through the Planning and Research Section shall deploy a Google Drive to a registered/authorized email of the School Head for the uploading of the SCANNED copies of duly signed and approved IPCRFs of Teachers and Master Teachers with Transmittal and Summary of IPCRFs Rating for 1<sup>st</sup> Performance Management Cycle, SY 2021-2022. We will not accept printed copies of IPCRFs if there is NO UPLOADED SCANNED COPIES of the appraisal documents to the GOOGLE DRIVE.
3. Other provisions stipulated in the Division Memoranda No. 119, 80, s. 2022 and Division Memorandum No. 26, s. 2021 shall remain enforce and in effect.
4. For information, guidance and compliance of all concerned.

  
MARIZA S. MAGAN, EdD, CESO V  
Schools Division Superintendent

Reference: DepEd Memorandum No. 04, s. 2022 "Implementation of the RPMS-PPST for SY 2021-2022"



RELEASED

Date: 4/1/22

Time: 9:34