



Republic of the Philippines
Department of Education
REGION VIII – EASTERN VISAYAS
SCHOOLS DIVISION OF TACLOBAN CITY

March 3, 2022

DIVISION MEMORANDUM

No. 148, s. 2022

CAPABILITY BUILDING & TRAINING-WORKSHOP ON PLANNING TECHNOLOGIES VERSION 3.0
“Optimizing Planning Technology Processes for a Resilient, Sustainable Schools and
Community Learning Centers”

TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
FUNCTIONAL DIVISION CHIEFS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
EDUCATION PROGRAM SUPERVISORS
PUBLIC & PRIVATE SCHOOL HEADS
ALL OTHERS CONCERNED

1. This Office through the Planning and Research Section of SGOD, announces the Conduct of In-Person Capability Building & Training-Workshop on Planning Technologies Version 3.0 **“Optimizing Planning Technology Processes for a Resilient, Sustainable Schools and Community Learning Centers”** on April 25-27, 2022 (First Batch) & April 27-29, 2022 for (Second Batch). Venue shall be at Sto. Nino SPED Center Gymnasium, Tacloban City.
2. The objectives of the training-workshop are to have a full grasp on skills and competencies relative to the Key Performance Indicators and to further capacitate and enhance the planning process skills of our education leaders to step up for data-driven education interventions and innovations for effective learning to happen despite the greater challenge of the pandemic.
3. The expected participants in the Elementary Schools are the School Heads, Assistant Principals and LIS Coordinators, in the Secondary Schools are the Schools Heads, Assistant Principals, Head Teachers, Department Head-Designates, and the LIS Coordinators, while in the CLCs are the 10 PSDSs and 10 Members of the Training Management Team & Secretariat from Division Office. Private and SUC s are invited to attend the said training. Registration Link to confirm attendance shall be deployed on March 31, 2022 and shall be closed on April 4, 2022.
4. Attached herewith is the List of Schools clustered by batch. Training and Budgetary Matrices as enclosures.
5. All participants are encouraged to bring laptops, Wi-Fi, extension wires and School Basic Education Data for our Workshop.
6. A registration fee of Php. 1,500.00 shall be collected from the participants to defray expenses of the said activity such as Meals, Snacks, while other pertinent incidental Expenses shall be charged to Division/School MOOE/ Registration subject to the usual accounting and auditing rules and regulations. Implementing Units are directed to pay to the cashier’s office starting Monday, April 4, 2022, while the Non-IUS registration shall be automatically deducted from their School MOOE.
7. Immediate dissemination of and compliance with this Memorandum are desired.



MARIZA S. MAGAN, EdD, CESO V
Schools Division Superintendent

RELEASED

Date: 3/24/2022

Time: 1:52 PM

Enclosures: List of Clustered Schools, Training & Budgetary Matrices