

March 21, 2022

DIVISION MEMORANDUM

No. 134 s. 2022

**1st QUARTER CONVERGENCE WITH THE EDUCATIONS PROGRAM
SUPERVISORS (EPSs) & PROGRAM & PROJECTS FOCAL PERSONS**

To: OFFICE OF THE SDS
OFFICE OF THE ASDS
OFFICE OF THE CID
OFFICE OF THE SGOD
All others concerned

1. To ensure a clear and specific strategic direction based on the TA plan and Annual Implementation Plan of the focal persons. The school governance and operations division thru the Monitoring and Evaluation unit (M&) will be conducting a **Two (2) days convergence in the realization for the intensive data utilization of the Progress Monitoring, and Evaluation Data Sheet (PROMEDS) on April 5-6, 2022 at the City Division Conference Room.**
2. The objectives of the said activity are:
 - a. Provide situational analysis and plan for TA in the program/projects handled.
 - b. Identify the key stage and performance gap of the quarter.
 - c. Identify the strengths, weakness, opportunities and threats
 - d. Craft a strategic option for the identified gaps that happen to fall in the Access, Quality and Governance.
3. The output is to be presented during the DMEA & RMEA.
4. The participants of the said activity are the following:
 - a. **Planning Officer**
 - b. **Madrasah focal person**
 - c. **IPED/ALS focal person**
 - d. **SEPS Social & Mob.**
 - e. **LRMDS Manager**



RELEASED

3/21/2022

9:30 PM

f. Education Program Supervisors (EPSs)

- Math (Numeracy/TA/SPED)
- English (SPFL)
- Science (STE)
- Filipino (Kindergarten)
- Aral. Pan.
- TLE
- MAPEH (SPA)
- MTB-MLE
- EsP

g. CID Chief

h. SGOD Chief

i. SEPS M&E

j. EPS II M&E

5. Participants expected to bring laptop and extension wire.
6. Expenses incurred shall be charged to **SGOD M&E training fund** subject to the usual accounting and auditing rules and regulations.
7. Your attendance is highly appreciated.
8. This memo serves as Travel Order of the participants.
9. Immediate and wide dissemination of this memorandum are desire.

MARIZA S. MAGAN EdD, CESO V
Schools Division Superintendent

