

Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

March 21, 2022

DIVISION MEMORANDUM

No. 157 s. 2022

**CORRIGENDUM AND ADDENDUM TO DM 58, s.2022 re: 1st QUARTER
SCHOOL MONITORING EVALUATION & ADJUSTMENTS (SMEA)**

To: **Office of the Public Schools District Supervisors (PSDS)
Alternative Learning System (ALS)
Public Elementary, Junior & Senior High Schools
All Others Concerned**

1. Reliability and consistency of data is the most essential in the organization and reporting for Monitoring, Evaluation and Adjustments (MEA) process, to render a good decision in the conduct of Technical Assistance (TA) and in the formulation of Trainings to our Teachers and Administrator for Continuous Improvement.
2. **The SMEA process shall only focus on the following;**
 - 2.1 Presentation on the identified issues of the school to be resolved at the school Level and/or elevated to the Division Office.
 - 2.2 Report of the quarter's accomplishments based on the **SCHOOL PLAN (SIP-based AIP)**
 - 2.3 Lessons Learned and Value Added
 - 2.4 Presentation of GAPS and Resolutions/Recommendation
 - 2.5 Ways Forward/Plans for the next Quarter
 - 2.6 Presentation of the School Report Card (SRC) data.
3. **The MEA tool must contain the SIP-based AIP activities and targets for CY 2022.**
4. Scheme in the validation of MOVs per school is under the discretion of the District Supervisor(s). **NO MORE CONDUCT OF SMEA BEYOND APRIL 8, 2022**
5. The school is encouraged to invite stakeholders to participate during the conduct of SMEA, to strengthen partnerships to instill the sense of ownership & accountability of the School Plans.
6. Please be guided with these timelines:

a. SMEA	March 14-18, 2022
b. PROMEDS (deadline)	March 31, 2022
c. IMEA (Division Office)	
- CID & SGOD	April 1, 2022
- OSDS	April 4, 2022
d. Q1 Convergence with the EPSs & Program & Projects focal	
e. DMEA	April 8, 11 & 12, 2022
f. RMEA	April 18-20, 2022
7. Access the link below to down the MEA tool

<https://tinyurl.com/SMEA-SIP22>

8. Immediate dissemination and compliance of this Memorandum is desired.



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Schools Division Superintendent