



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

March 21, 2022

DIVISION MEMORANDUM

No. 169 s. 2022

**1st QUARTER INTERNAL MONITORING, EVALUATION
& ADJUSTMENTS (IMEA) FOR THE OFFICE OF THE
SCHOOLS DIVISION SUPERINTENDENT CY 2022**

To: OFFICE OF THE SDS
OFFICE OF THE ASDS
OFFICE OF THE CID
OFFICE OF THE SGOD
All others concerned

1. To ensure the efficiency, effectiveness and assuring the quality of the Delivery of basic education services in the public schools, the Schools Governance and Operations Division through the Monitoring and Evaluation (M&E) unit, will conduct the **1st Quarter Internal Monitoring, Evaluation and Adjustments (IMEA) CY 2022 on April 4, 2022 (Monday) at the City Division Library Hub.**
2. The following schedules & activities are follows;
 - Identification and gathering of MOVs
 - Presentation of issues, resolutions and strategic plans for the next quarter.
 - Presentation of the accomplishments for the quarter.
3. **THE OSDS SHALL ASSIGN A MEA FOCAL PERSON** in charge of gathering data and MOVs concerning CID, SGOD and BAC accomplishments in the OSDS MEA tool.
4. The participants to this activity are the following:

Dr. Mariza S. Magan, CESO V	SDS
Mr. Edgar Y. Tenasas	ASDS
Mr. Mark Chester Anthony G. Tamayo	CID Chief
Dr. Melani D. Escobarte	SGOD Chief
Mr. Francisco A. Anchojas	Admin. Officer V
Mr. Mardonio B. Macapugas	HRMO
Mr. Jake Superable	Div. Records Officer
Ms. Jenneth S. Lagunzad	Div. Supply Officer
Mr. Rodel R. Naval	Div. Budget Officer

Ms. Nessa L. Homeres
Ms. Nancy O. Aninao
Atty. Socorro T. Pancipanci
Mr. Angelo V. Alcaraz
Mr. Roger D. Dagale
Ms. Jennith II S. Gabisay
Ms. Carmela E. Torres
One (1) BAC member
Two (2) Secretariat

Div. Accountant
Div. Cashier
Div. Legal Officer
Div. Planning Officer
Div. SEPS M&E
Div. SEPS Soc. Mob.
Div. ITO

5. Participants expected to bring laptops and MOVs for the Quarter (January to March 2022)
6. Expenses incurred shall be charged to **OSDS Local Funds** subject to usual accounting and auditing rules and regulations.
7. Your attendance is highly appreciated.
8. This memo serves as Travel Order of the participants.
9. Immediate and wide dissemination of this memorandum are desire.


MARIZA S. MAGAN EdD, CESO V
Schools Division Superintendent 



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