

Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

DIVISION MEMORANDUM

No. 121 s. 2022

To: Assistant Schools Division Superintendent
SGOD and CID Chief
ALL PSDS
All others concerned

From: **MARIZA S. MAGAN, Ed.D, CESO V**
Schools Division Superintendent

Date: March 11, 2022

Subject: **Coordination Meeting** (Setting the Terms of References in Submission of Reports)

1. In compliance with RA 9155 mandating the Schools Division Office to provide Technical Assistance (TA) to all districts and schools to maintained and ensure the quality of basic education.
2. This office will be conducting a coordination meeting on March 14, 2022 (Monday), 8:00AM-9:00AM at the Division Conference Hall.
3. The activity aims to orient the core team in preparation of the upcoming consultative conference on March 17, 2022 (Thursday) at Pacific Point, Tacloban City.
4. The participants to this activity are the following:
 - a. SDS
 - b. ASDS
 - c. SGOD Chief
 - d. CID Chief
 - e. All PSDS
 - f. LRMDS Manager
 - g. Division TA Coordinator
 - h. Division SBM Coordinator
 - i. SEPS-M & E
 - j. SEPS-PRS
 - k. SEPS-Soc Mob
 - l. SEPS-HRD
 - m. Planning Officer
 - n. Division Senior High School Coordinator
 - o. Division Phil-IRI Coordinator
 - p. Division Numeracy Coordinator
 - q. Division Feeding Program Coordinator
 - r. Madrasah Coordinator
 - s. IPED Coordinator
 - t. Division DRRM Coordinator
 - u. Division ALS Coordinator
 - v. Two (2) EPSA
 - w. EPS II- M & E
5. Compliance and wide dissemination of this memorandum are desired.


MARIZA S. MAGAN Ed.D, CESO V
Schools Division Superintendent

