

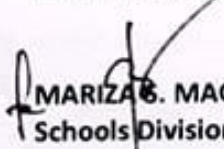


Republic of the Philippines
 Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

DIVISION MEMORANDUM

No. 182, S. 2021

TO : HRMPSB Chair and Members
 Chief Education Supervisors
 PSDSs and School Heads
 Interested Applicants
 All others Concerned

FROM :  **MARIZA B. MAGAN, Ed.D., CESO V**
 Schools Division Superintendent


DATE : October 8, 2021

SUBJECT : **RECRUITMENT AND SELECTION OF APPLICANTS FOR
 TEACHING AND TEACHING-RELATED VACANT POSITIONS**

1. The Schools Division of Tacloban City hereby announces the conduct of the Division Assessment and Evaluation for the Recruitment and Selection of Applicants for Teaching and Teaching-Related Vacant Positions. In its recruitment and selection, this Division adheres to the principle of *Equal Employment Opportunity accorded to all who qualified to enter government service regardless of gender, civil status, disability, religion, ethnicity or political affiliation.*
2. Document evaluation shall be in accordance with the following DepEd Guidelines:

Position	DepEd Order
School Principal	<p>DepEd Order No. 39, S. 2007 – MODIFIED QUALIFICATION STANDARDS FOR THE POSITIONS OF HEAD TEACHERS AND PRINCIPALS</p> <p>DepEd Order No. 42, S. 2007 – THE REVISED GUIDELINES ON SELECTION, PROMOTION AND DESIGNATION OF SCHOOL HEADS</p>
Master Teacher	<p>MEC ORDER NO. 10, s. 1979 – IMLEMNTING RULES AND REGULATIONS FOR THE SYSTEM OF CAREER PROGRESSION FOR PUBLIC SCHOOL TEACHERS</p>



RELEASED
 Date: 10-8-21
 Time: 2:50
 Signature: 



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Teacher III	DEPED ORDER 66, S. 2007 – REVISED GUIDELINES ON THE APPOINTMENT AND PROMOTION OF OTHER TEACHING, RELATED TEACHING AND NON-TEACHING POSITIONS
Special Science Teacher (SST)	MEMORANDUM OM-PFO-2018-0389 – QUALIFICATION STANDARDS FOR SPECIAL SCIENCE TEACHER (SST) I POSITION IN THE DEPARTMENT OF EDUCATION

3. The following are the vacant positions and the Qualification Standards:

POSITION TITLE	SG	LEVEL	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
SECONDARY: SCHOOL PRINCIPAL IV	22	2	BSED; or Bachelor's degree w/ 18 professional education units + 6 units of management	3 years as Principal	40 hrs. of relevant training	RA 1080 (Teachers)
SECONDARY CRMNHS MASTER TEACHER III	20	2	BSED or its equivalent a Master's Graduate	2 yrs as Master Teacher and has very satisfactory performance rating for the last 3 years at least 45 points in leadership & potentials	8 hrs of relevant training	RA 1080 (Teachers)
CRM Night HS Teacher III	13	2	BSED or its equivalent	None Required	None Required	RA 1080 (Teacher)
TNAS MASTER TEACHER I	18	2	BSED or Bachelor's degree w/ 18 professional education units with major & minor + CAR M.A.	3 years as T III and has very satisfactory performance rating for the last 3 years	4 hrs of relevant training	RA 1080 (Teachers)
SST I	13	2	Bachelor's degree in a	None Required	None Required	





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			specialized field in Science, Technology, Engineering, Mathematics of other applied courses as identified and approved by DOST as priority S&T courses			RA 1080 (Teacher) Secondary; if not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring
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4. Interested applicants must submit their Letter of Intent (LOI) addressed to **DR. MARIZA S. MAGAN, EdD, CESO V**, Superintendent, Schools Division of Tacloban City through hrmosdotac@deped.gov.ph carbon copy (cc) macapugasmar@gmail.com on or before the midnight of **October 24, 2021 (Sunday)**.
5. The following documents must be submitted by the applicants in hard copy and properly arranged in a folder with tabbing and Table of Contents on or before **October 25, 2021 (Monday)** to the HR Office:
 - a. Letter of Intent (citing the specific position applied for);
 - b. Accomplished Personal Data Sheet;
 - c. Photocopy of actual Performance Rating for the last 3 rating periods if there is any (Certification alone is not accepted);
 - d. Updated Service Record and / or;
 - e. PRC License/CSC Eligibility for non-teaching;
 - f. Photocopy of Awards/Citations of Outstanding Accomplishment;
 - g. Photocopy of Transcript of Records;
 - h. Photocopy of Certificates of Training attended-conducted for at least 3 days and not credited during the last promotions or acquired within 5 Years period only and;
 - i. Photocopy of the related supporting documents.
6. Wide dissemination of this Memorandum is desired.

