



Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Tacloban City



October 26, 2021

Date

022-CSA50-CY2021

BAC Sec. Quotation No:

Project Reference #:

Name of the Project:

Food, Venue & Accommodation: OFFICE PERFORMANCE
COMMITMENT REVIEW FORMS (IPCRFs) YEAR-END
PERFORMANCE REVIEW CALENDAR YEAR 2021 FOR
HEADS

Location of the Project:

Tacloban City

REQUEST FOR QUOTATION

Please quote your lowest price on the

Food, Venue & Accommodation: OFFICE PERFORMANCE
COMMITMENT REVIEW FORMS (IPCRFs) YEAR-END
PERFORMANCE REVIEW CALENDAR YEAR 2021 FOR
HEADS

as specified below and submits your quotation duly signed by your representative not later than

November 2, 2021 9:00 AM

1. The approved budget for the contract is :
2. Duration of Bidding is within:
3. Closing Date and Time:
4. Expected Date of Delivery/Date of Activity:

PHP		345,600.00	
October 27, 2021	to	November 2, 2021	
November 2, 2021	/	9:00 AM	

EDGAR Y. TENASAS
 ASDS/BAC Chairman

TERMS AND CONDITIONS : (Failure to comply with the following requirements shall result in the disqualification of your bid) :

A.

1. Use this prescribed form and all entries herein must be typewritten/printed legibly.
2. Bids exceeding the ABC shall be disqualified.
3. Multiple bids are not allowed.
4. E-mail/submit one copy of Sealed Quotation to the BAC Secretariat.
5. Absence and/or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver.
6. Place of delivery is DepEd City Division Office, Real Street, San Fernando Compound, Tacloban City to be done within immediate days from receipt of the order.

B.

Eligibility Requirements

Class "A" Documents

PhilGEPS Certificate of Registration and Membership "Platinum" in accordance with Section 8.5.2 of the IRR.

- a. Registration Certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as
- b. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located;
- c. Tax Clearance per E.O. No. 398, series 2005, as finally reviewed and approved by the BIR;
- d. Philippine Contractors Accreditation Board (PCAB) license and registration; and (For Infra only)
- e. Audited Financial Statements stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;

Contact Person:

Mark Chester Anthony Gariando Tamayo
 BAC SECRETARIAT
 Real St, Tacloban City
 Leyte
 Philippines 6500
 09161216964/09474912951
tcdobacsecretariat@gmail.com



Republic of the Philippines
Department of Education
 Regional Office No. VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Real Street, Tacloban City



RIV No. _____

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

To _____

QUOTATION FORM

QTY	UNIT	DESCRIPTION OF ARTICLE	UNIT	TOTAL	REMARKS
			PRICE	PRICE	
		Food, Venue & Accommodation: OFFICE PERFORMANCE			
		COMMITMENT REVIEW FORMS (IPCRFs) YEAR-END			
		PERFORMANCE REVIEW CALENDAR YEAR 2021 FOR			
		HEADS			
96	pax	December 9-10, 2021			
		Day 0:			
		Dinner			
		Day 1:			
		Breakfast, AM Snack, Lunch, PM Snack, Dinner			
		Day 2:			
		Breakfast, AM Snack, Lunch, PM Snack			
		Specification Requirements:			
		1) Function Room Capacity must be 150 Pax and Above for Social Distancing (Health Protocol)			
		2) Room Accommodation Maximum of 4 Pax No Bed Sharing			
		3) Open Grounds for Outdoor Activities			
		4) Extra Room for Breakout Activities			
		5) Must Have Strong Internet 150Mbps/Seconds Connectivity			
		6) Venue Must Be At Least 90 Kilometer Radius Distance from DEPED SDO Tacloban City			
		7) Venue must have Stage and Podium			
		8) Basic House Lights & Surround Sound System			

Open at: DepEd Tacloban City Division _____ AM _____ PM, On _____ 2021

The above quoted price are inclusive of all costs and applicable taxes.

I HEREBY CERTIFY that I am in a position to furnish the above articles and quantities stated except those marked "NONE". The terms and conditions specified above and at the back of this form are hereby offered.

 Official/ Designation

 NAME OF COMPANY

 ADDRESS

Canvass Server: _____

Telephone No: _____
 Fax No: _____
 Cellphone No: _____
 Email Address: _____
 Date: _____



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City



Date: _____

TO: SBAC, Dep.ED. CDO
Real Street San Fernando Compound
Tacloban City

I/We waive the right to be personally present at the opening of bids for the:

Food, Venue & Accommodation: OFFICE PERFORMANCE
COMMITMENT REVIEW FORMS (IPCRFs) YEAR-END
PERFORMANCE REVIEW CALENDAR YEAR 2021 FOR
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Very truly yours,



Republic of the Philippines
Department of Education
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Tacloban City



Date: _____

CERTIFICATION

This is to certify that, the undersigned, have this day received from the Office of the Schools Division Superintendent, DepEd City Division Office, Real Street, Tacloban City. Notice to the Bidders/Request for Quotation of Prices of Food Catering Goods, Supplies, Materials and Equipments for the use in the office which will be opened on November 2, 2021 9:00 AM, 2021 at DepdTacloban City Division Office, Real Street, Tacloban City

NAME OF BIDDER: _____
SIGNATURE OF BIDDER/REPRESENTATIVE: _____
DATE AND TIME: _____

